

**Minutes of Meeting
CONWAY BOARD OF SELECTMEN
October 30, 2018**

The Selectmen's Meeting convened at 4:01 pm in the Meeting Room of Conway Town Hall with the following present: C. David Weathers, Mary Carey Seavey, Carl Thibodeau, John Colbath, Steven Porter, Town Manager, Thomas Holmes, and Executive Secretary, Krista Day.

PLEDGE OF ALLEGIANCE

Mr. Weathers led the Board in the Pledge of Allegiance to the Flag.

APPROVAL OF AGENDA

Mr. Colbath asked Mr. Weathers to add an agenda item 8a. to discuss election assignments.

Ms. Seavey moved, seconded by Mr. Colbath, to approve the agenda as amended.

DISTRIBUTION OF 2019 PROPOSED OPERATING BUDGET

Finance Director Lilli Gilligan handed out the 2019 Proposed Operating Budget. Mr. Holmes stated that they were not prepared for questions at this time but wanted the Selectmen to have the chance to review the budget and come with questions at a future meeting.

Ms. Seavey thanked Ms. Gilligan and Mr. Holmes for getting this information to them in advance.

CONSIDERATION OF UNANTICIPATED REVENUE LESS THAN \$10,000/RSA 31:95-B III (b)

- a. \$200.00 From Fidelity Charitable for the Damon O'Neal Scholarship from Mr. and Mrs. John Pepper
- b. \$1,000.00 from Susan Fox and Sheila Fox Malone for the Damon O'Neal Scholarship

Ms. Gilligan noted that the \$200.00 was from Mr. and Mrs. John Pepper.

Ms. Seavey moved, seconded by Mr. Colbath, to accept the \$200.00 from Mr. and Mrs. John Pepper for the Damon O'Neal Scholarship. The motion carried unanimously.

Mr. Colbath moved, seconded by Ms. Seavey, to accept the \$1000.00 from Susan Fox and Shelia Fox Malone for the Damon O'Neal Scholarship. The motion carried unanimously.

VOTE ON SOCIAL MEDIA POLICY

Mr. Holmes stated that the Board had been presented with the draft Social Media Policy at the last meeting and were looking for the Selectmen to vote on whether to adopt this policy. He noted one typographical error on page one that had been corrected.

Mr. Colbath moved, seconded by Ms. Seavey, to adopt the Social Media Policy as presented. The motion carried unanimously.

DISCUSSION OF EAST CONWAY ROAD

Mr. Holmes stated that there had been a question at the last meeting of whether the Town could adopt a State road without a decision made by the voters. Mr. Holmes directed the Board to a document in their packets that explained that the State could abandon and road and the Town could decide whether to claim this road without the public's vote. If the Town decided not to claim the road, it would revert back to the abutters.

Mr. Holmes asked the Selectmen if they were interested in making an application to accept East Conway Road from the State if the State would bring it up to Town Standards.

Mr. Thibodeau inquired about the financial impact this would have on the Town Highway Budget. Mr. DegliAngeli stated that it would have a large financial impact due to the theoretical need for an additional employee, plow, and future road improvements and general maintenance.

Mr. Holmes stated that this issue could be revisited in a couple years.

Mr. Weathers stated that he wanted to see the State deal with the safety issues at the East Conway and Eastman Road intersection before anything else. The entire Board agreed and decided to not pursue the application at this time.

REQUEST OF APPOINTMENT OF GLENN SAUNDERS TO HENNEY HISTORY FUND

Mr. Colbath moved, seconded by Ms. Seavey, to reappoint Glenn Saunders to the Henney History Fund. The motion carried unanimously.

Mr. Colbath commended Mr. Saunders for his service and continue commitment.

ELECTION ASSIGNMENTS

There was brief discussion of whether all 5 Selectmen needed to be present at the Polls during the entire day of the Election.

Mr. Colbath stated that he had asked Mr. Holmes to contact the Secretary of State's office to get clarification on this issue.

Mr. Holmes stated that he had contacted someone at the State who conferred with William Scanlon and he was told that as long as there was a quorum at the Polls, there was no need for Selectmen to appoint a Selectmen Pro Tem.

Mr. Porter stated he would be at the polls for the morning. Mr. Thibodeau stated that he would be at the polls for the afternoon and evening. Mr. Weathers, Ms. Seavey, and Mr. Colbath stated that they would be at the polls for the day.

REVIEW OF RECEIPTS

The receipts were available for review.

SIGNING OF DOCUMENTS

- a. Permit to Sell Raffle Tickets for the White Mt. Waldorf School at the North Conway Community Center on November 17, 2018
- b. Permit to Sell Raffle Tickets for KMS PTO 8th Grade Philadelphia Trip on 11/6/18
- c. Permit to Sell Raffle Tickets for KMS PTO Calendar Raffle from December 31, 2018 – March 31, 2019
- d. Abatement of Taxes on Map/Lot 203-85
- e. Abatement of Taxes on Map/Lot 218-29.01
- f. Abatement of Taxes on Map/Lot 235-6.023
- g. Abatement of Taxes on Map/Lot 262.83.217
- h. Abatement of Taxes on Map/Lot 215-58
- i. Timber Tax Levy on Map/Lot 272-50
- j. Certification of Yield Taxes Assessed on Map/Lot 272-50

Mr. Colbath moved, seconded by Mr. Thibodeau, to sign the documents listed above in a. through j. The motion carried unanimously.

CONSIDERATION OF BILLS

- a. Accounts Payable Manifest dated 11/1/18

Mr. Colbath moved, seconded by Mr. Thibodeau, to sign the Accounts Payable Manifest dated 11/1/18. The motion carried unanimously.

RATIFICATION OF DOCUMENTS SIGNED OUT OF SESSION

- a. Accounts Payable Manifest dated 10/25/18
- b. Payroll dated 10/25/18

Mr. Thibodeau moved, seconded by Mr. Porter, to ratify the Accounts Payable Manifest and Payroll dated 10/25/18. The motion carried (4-0-1) with Mr. Colbath abstaining.

REVIEW AND CONSIDERATION OF SPECIAL EVENT| APPLICATION(S)

- a. Tuckerman Brewing Co. 2019 Music Series 21st Birthday (1/19/19)
- b. White Mountain Waldorf School Winter Craft Fair on 11/17/18

Mr. Colbath moved, seconded by Ms. Seavey, to sign and approve the special event permit applications for the events listed above in a. and b. The motion carried unanimously.

CONSIDERATION OF MINUTES

- a. Regular Minutes from 9/25/18
- b. Regular and Non-Public 10/16/18

Mr. Colbath moved, seconded by Mr. Thibodeau, to adopt the regular and non-public meeting minutes from 9/25/18 and 10/16/18 as written. The motion carried unanimously.

TOWN MANAGER REPORT

Mr. Holmes noted that in the packets the Selectmen had a letter from the lottery commission regarding keno. He stated that no decisions had to be made tonight on that matter.

Mr. Holmes stated that Tax Bills had been mailed out Friday and that the tax rate overall was down slightly.

Mr. Holmes noted that the Assessor and Assessing Clerk were out for the week due to a family emergency and training. He added that Steve Dowling was in the office and able to take phone calls.

Mr. Holmes stated that the County Commissioners had requested a meeting with himself, Lilli Gilligan, and a member of the Board on November 14, 2018. The Selectmen supported the meeting and elected Mr. Weathers to attend the meeting on behalf of the Board.

Mr. Holmes noted that he would be attending the North Conway Water Precinct meeting on Wednesday to discuss the possibility in joining with the Town in the opioid lawsuit. It is his belief that the Town cannot move forward unless the other entities are on board as well.

BOARD REPORTS AND COMMENTS

Mr. Porter stated that the Planning Board had met with the engineers for the proposed Market Basket. They are now waiting on Mr. DegliAngeli's comments.

Mr. Colbath stated that the Budget Committee would be meeting December 12, 2018 and the ZBA would be meeting on November 14, 2018. He noted that he had attended a learning session for the ZBA and they were commended to doing things properly here in Conway.

Mr. Thibodeau stated that the ESAA had intended to have a special meeting of the General Members to vote on the proposed new ESAA bylaws on November 5, 2018. However, the committee had been informed that proper notice was not given. Because of this, the November 5, 2018 would be an informational meeting and the vote would take place on November 19, 2018.

There was a brief discussion on the proposed number of representatives with these new bylaws.

Mr. Thibodeau stated that the ESAA had applied for a grant from the Economic Development Authority for 1 million dollars that was to be a 50/50 match grant. The EDA contacted the ESAA and suggested applying for a 1.2-million-dollar grant with a 60/40 match. He noted that the plan for the new hanger is to bid in February and break ground in the Spring of 2019.

Ms. Seavey stated that she was unable to attend the Economic Council meeting and that Valley Vision had not met.

Mr. Weathers stated that both he and Ms. Seavey had volunteered at the Conway Recreation Halloween Party and that it had a great turnout and was well run.

Mr. Weathers also noted that he officiated the Championship Flag Football game and congratulated the Patriots on their win.

Mr. Colbath stated that he had encountered some pickleball players at the recreation center and they are very passionate about the sport.

Mr. Weathers reminded the public that voting day was on November 6, 2018.

PUBLIC COMMENTS AND MEDIA QUESTIONS

Daymond Steer from the Conway Daily Sun stated that the Town of Ossipee had seemed to be able to get NH DOT to make changes to the dangerous intersection in their Town rather quickly. He inquired as to whether the Town of Conway was planning to find out how they had made this happen and get the work completed at the intersection of Eastman Road and East Conway Road sooner. Mr. Colbath stated that he believed the Police Chief has a plan. Mr. Holmes noted that they were in the middle of the application process.

Mr. Steer stated that the informational meeting for the proposed new ESAA bylaws would probably be very helpful as there seemed to be a lot of questions and concerns, specifically regarding the potential impact on funding sources. Mr. Thibodeau stated that he had contacted NH DOT, Joe Kenney, Northern Borders chairman Harold Parker, and Tim LaSage from the State of Maine, and assured the public that the proposed new bylaws would not have a negative impact on funding the airport.

At 4:48 pm, Mr. Colbath moved, seconded by Mr. Thibodeau, to go into non-public session under RSA 91-A:3 (a) to discuss the dismissal, promotion, or compensation of any public employee. The motion carried unanimously.

NON-PUBLIC SESSION RSA 91-A:3 (a) – THE DISMISSAL, PROMOTION, OR COMPENSATION OF ANY PUBLIC EMPLOYEE

At 5:57, the meeting returned to public session.

Mr. Porter moved, seconded by Mr. Colbath, to seal the minutes from this non-public session. The motion carried unanimously.

ADJOURN

At 5:57 pm, the meeting adjourned at the call of the Chair.

Respectfully Submitted,

Krista Day
Executive Secretary