

**Minutes of Meeting  
CONWAY BOARD OF SELECTMEN  
March 31, 2020**

The Selectmen's Meeting convened at 4:00 pm in the Meeting Room of Conway Town Hall with the following present: C. David Weathers, Mary Carey Seavey, Carl Thibodeau, Town Manager Thomas Holmes and Executive Secretary Krista Day.

PLEDGE OF ALLEGIANCE

Mr. Weathers led the Board in the Pledge of Allegiance to the Flag.

APPROVAL OF AGENDA

Mr. Weathers read the following:

As Chair of the Conway Board of Selectmen, due to the COVID-19/Coronavirus crisis and in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04, this Board is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to the meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, this is to confirm that we are:

a) *Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means;*

We are utilizing the Zoom platform for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through the Zoom platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone # 1-646-558-8656 and password Conway , or by clicking on the following website address: <https://zoom.us/j/502075520?pwd=eWdYVjRLZG8xWkQ5RjIyaVJnVW52UT09>

b) *Providing public notice of the necessary information for accessing the meeting;*

We previously gave notice to the public of how to access the meeting using Zoom, and instructions are provided on the Town of Conway's website at: [www.conwaynh.org](http://www.conwaynh.org) on the Board of Selectmen page

c) *Providing a mechanism for the public to alert the public body during the meeting if there are problems with access;*

If anybody has a problem, please call 447-3811 ext. 210 or email at: [kday@conwaynh.org](mailto:kday@conwaynh.org)

d) *Adjourning the meeting if the public is unable to access the meeting.*

In the event the public is unable to access the meeting, we will adjourn the meeting and have it rescheduled at that time.

Please note that all votes that are taken during this meeting shall be done by Roll Call vote.

Let's start the meeting by taking a Roll Call attendance. When each member states their presence, also please state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law

All Selectmen were present at the meeting in the meeting Room.

**Mr. Colbath moved, seconded by Mr. Thibodeau, to approve the agenda as written. The motion carried unanimously.**

#### ELECTIONS UPDATE

Moderator Deb Fauver spoke to the Board through the phone. She explained that she had reached out to the Secretary of State regarding the Town Election scheduled for April 14, 2020. However, she had yet to hear back from them. It was her suggestion that they postpone the date for two weeks so that they could get more information from the State.

Ms. Fauver stated that she would like to see voting occur completely by absentee ballot.

Mr. Weathers asked whether Ms. Fauver was in favor of the idea of drive through voting. Ms. Fauver stated that it would be a risk to the election workers and she was nervous about a low turnout.

There was brief discussion regarding the projected peak of infection that had been identified for the end of April. It was determined that it was Ms. Fauver's interpretation that they could reassess and postpone again if needed.

There was discussion regarding how to get ballots to voters. It was determined that they needed more direction from the State on what was an allowable process.

**Mr. Thibodeau moved, seconded by Mr. Colbath, that they recommend that the Moderator postpone the Election until April 28, 2020. The motion carried unanimously.**

Town Clerk Louise Inkell also stated that she was in favor of postponing it.

Moderator Deb Fauver stated that she would postpone the election until April 28, 2020.

#### CAREPLUS/BREWSTER AMBULANCE

Mr. Holmes wanted to apprise the Board that Care Plus is merging with Brewster Ambulance. He noted that their contract is silent on mergers and acquisitions, thus Brewster would be fulfilling the rest of the Care Plus contract with the town.

### VALLEY PRIDE PROPOSAL

Mr. Holmes explained that Donna Woodward from Valley Pride reached out because Valley Pride Day is not going to be able to happen as usual. She would like to see if the Board was in favor of allowing bags to be left for participants at local businesses so that people could pick up areas of Town while also practicing social distancing over a period of 2-3 weeks. She was also interested in the Selectmen's ideas on whether they would still have an Amnesty Day at the transfer station.

Mr. Thibodeau moved, seconded by Mr. Colbath, to endorse the proposed plan for Valley clean up by Ms. Woodward. The motion carried unanimously.

It was determined that they would table a new date for Amnesty Day, however, the consensus of the Board was that they were in favor of it.

### CORONAVIRUS UPDATE

Mr. Holmes reviewed that Town Hall remains closed to the public. They are continuing to disinfect and clean the building. Departments are covered, and some calls are being forwarded.

Mr. Holmes thanked Mike Fougere for donating some gloves to the Town.

Mr. Holmes noted that he had received a request from Vaughan Community Service for volunteers and donations.

Mr. Holmes noted that he had been received complaints regarding Short-Term Rentals that are still being occupied in town during this pandemic. He stated that he does not know what the Town can do.

Mr. Holmes explained that Johnny Eastman had reached out as there has been continued high use of Davis Park basketball courts and tennis courts. He wanted to know if the Selectmen were in favor of removing the rims and the nets for the time being to help deter large groups of people.

The consensus of the Board was that they wanted Mr. Eastman to remove the rims and nets.

Mr. Holmes noted that three town employees who had traveled out of state recently were asked to self-quarantine for 14 days.

Ms. Seavey wanted the public to know that RSVP was still up and running and doing limited non-emergency medical transportation.

### REVIEW OF RECEIPTS

(none)

SIGNING OF DOCUMENTS

- a. Intent to Cut Wood or Timber on Map/Lot 218-8, 218-54, 218-33
- b. Permanent Application for Property Tax Credits/Exemptions on Map/Lot 277-6
- c. Intent to Excavate on Map/Lot 238-1
- d. Municipality Land Use Change Tax Bill on Map/Lot 202-249
- e. Municipality Land Use Change Tax Bill on Map/Lot 202-249
- f. Municipality Land Use Change Tax Bill on Map/Lot 263-65

**Mr. Colbath moved, seconded by Mr. Thibodeau, to sign the documents listed above in a. through f. The motion carried unanimously.**

CONSIDERATION OF BILLS

- a. AP Manifest dated 4/2/2020

**Mr. Colbath moved, seconded by Mr. Thibodeau, to sign the AP Manifest dated 4/2/2020. The motion carried unanimously.**

RATIFICATION OF DOCUMENTS SIGNED OUT OF SESSION

- a. Intent to Cut on Map/Lot 255-5.12

**Mr. Thibodeau moved, seconded by Ms. Seavey, to ratify the document listed above, Intent to Cut on Map/Lot 255-5.12. The motion carried (4-0-1) with Mr. Colbath abstaining.**

REVIEW AND CONSIDERATION OF SPECIAL EVENT APPLICATION(S)

(none)

CONSIDERATION OF MINUTES

- a. Regular Minutes from 3/24/2020

**Mr. Colbath moved, seconded by Mr. Thibodeau, to adopt the regular minutes from 3/24/2020 as written. The motion carried unanimously.**

TOWN MANAGER REPORT

Mr. Holmes stated that he had received correspondence regarding the potential construction of a cell tower on Sunset Hill. He wanted to know how the Board would like to proceed. The consensus of the Board was that they would like more information regarding the proposal for the next meeting.

Mr. Holmes noted that the Town Reports are out at Hannaford and Shaws.

Mr. Holmes explained that the library was once again doing curbside book check out.

Mr. Holmes explained to the Board that the new recreation software was unable to add a separate 3% fee when registration fees were paid through the website.

**Mr. Thibodeau moved, seconded by Mr. Porter, to add the 3% fee onto the regular registration costs. The motion carried unanimously.**

Mr. Colbath inquired about the new bank building. Mr. Holmes noted that they were continuing to have discussion regarding drainage issues.

### BOARD REPORTS AND COMMENTS

Mr. Porter noted that the Planning Board meeting for April 9, 2020 had been postponed.

Mr. Colbath noted that the ZBA and Budget Committee meetings had been postponed.

Mr. Thibodeau stated that the ESAA had not met.

Ms. Seavey explained that the Economic had not met, however, they are very busy with business loans.

Mr. Weathers stated that the CCC had cancelled their April meeting.

### PUBLIC COMMENTS AND MEDIA QUESTIONS

Daymond Steer from the Conway Daily Sun inquired about potential issues with cash flow. Mr. Holmes noted that they are going to most likely end up borrowing as revenues are likely to come down.

There was brief mention that Brewster ambulance, while solid, tends to cost more in other towns and that it would be interesting to see what they will cost in 2022 when contracts are drawn up.

There was question regarding what the town could do to keep visitors away during this pandemic. Legally, it was determined that the town had no authority to do anything in regards to that issue.

Mr. Steer inquired as to whether tennis could be played while socially distancing. It was determined that the longer people disregard social distancing, the longer this is going to go on.

Mr. Colbath stated that reality is reality, and everyone has to participate in order to dampen the curve.

### ADJOURN

**At 5:00 pm, Mr. Colbath moved, seconded by Mr. Thibodeau, to adjourn the meeting. The motion carried unanimously.**

Respectfully Submitted,

Krista Day  
Executive Secretary