

Minutes of Meeting  
CONWAY MUNICIPAL BUDGET COMMITTEE  
Marshall Gymnasium, Conway Recreation  
Kennett Middle School, Conway, NH  
June 17, 2020

Minutes approval  
at [unclear]  
of [unclear]  
JPM

The Municipal Budget Committee Meeting convened at 6:30pm in the Marshall Gymnasium of Conway Recreation Center with the following present: Chairman James LeFebvre, Erik Corbett, Ellin Leonard, Diane Ryan, Mike Laracy, Bob Drinkhall, Peter Donohoe, John Colbath, Bill Aughton

Excused: Vice Chair David Jensen, Mike Tetreault, Michael Fougere

Pledge of Allegiance: Erik Corbett

Approval of May 27, 2020 minutes; Mr. Colbath moved to approve, Mr. Jost seconded. Vote: All in favor, Mr. Drinkhall and Mr. Aughton abstaining.

Mr. LeFebvre discussion of meeting schedule: Highlights, December 16, asking town and school to give executive overview due to COVID-19. Notice on 20 January, off because of presidential election; notice meetings 10th February and 1st and 10th of March are TBD. All other meetings to be held at Marshall Gymnasium.

Bylaw group, school group and town group - beak out and start going over questions you would like to cover in sub groups.

Subgroups Discussions:

Bylaws: Ms. Ryan, Mr. Colbath, Mr. Laracy and Mr. Aughton discussed unexcused absences, definition of term coverage (not calendar year, 12 months after election); discussion of terms and reelection, *nominations or posted publicly regarding positions*; nominating - is there a process or procedure. Entire budget committee as whole should serve as nominating to fill vacant positions. Specific nominating procedures. Open items: removal of members if no show at meetings - municipal association may know answer; preferred procedure for filing vacancies; Zoom procedure protocol for public record; supposed to address COVID or health concerns in the bylaws; changing of bylaws and way to go about it

School: Mr. LeFebvre, Ms. Leonard, Mr. Drinkhall - several areas to focus on; changes in operating budget (monies not spent at EOY; transportation, special education), proposed improvements to schools (elementary and middle school), potential upgrades to high school (new roof mentioned and replacement windows mentioned (Jim Hill mentioned in budget meeting); quality of education...students moving to Fryeburg; census of school population by grade (past, present, future); focus on questions and why we have questions. 1:1 aides, how do we get kids caught up who have lost 1/3 year; can we get them caught up and what is it going to cost.

Town: Mr. Jost, Mr. Corbett, Mr. Donohoe - discussion about sale of old recreation facility, \$5.00 fee with registrations; revenue streams with police department ticketing; meals & rooms tax return to town; kids underemployed or unemployed; warrant articles that were reduced, can we do a second time (solid waste, equipment, etc.) can we put off for more than one year to have a recovery year or two? TANS, rules and regulations of default budget and adherence

19:25 return to normal session from group breakout

#### Old Business

House Bill 1276 deemed inexpedient - dead

Letters to individual groups - requests from executive branch of town government - address meeting places - soundproofing, heat, ac - motion to allow chair of budget committee to spend to \$40k to add to gymnasium; large groups to gather at Marshall Gymnasium; money would come from COVID money. Mr. Jost - COVID money can't be used for standard operational procedure; Mr. LeFebvre - being forced to use this space due to COVID because no other town spaces fit all members with the distance restrictions. Mr. Colbath - can't use to offset lost money, has to have written justification - how is money being spent at town level and at school level as well. Mr. Jost - COVID was approximately \$240,000 and not much proposed for that yet. \$40k being asked to consider is largest amount to date. Parks and Rec will use some of the COVID money; Mr. Donohoe, what is capacity of this room? Mr. LeFebvre - 50-60, potential hearing session could be held here; Mr. Corbett - if not spent goes back to state, yes. Fall elections - more than normal to spend. Fall election to be held at Conway garage  
Mr. Colbath - Selectmen, Budget Committee, Planning Board being asked to write letter

Motion to support writing letter in spending \$40k to upgrade facility - John Colbath chairman write letter on behalf of budget committee to upgrade \$40k for use by; Peter Donohoe seconded  
Vote: All in favor, unanimous

#### New Business

None

Motion to adjourn: John Colbath, Peter Donohoe seconded: vote: unanimous; adjourned at 19:34