

**Minutes of Meeting
CONWAY BOARD OF SELECTMEN
February 16, 2021**

The Selectmen's Meeting convened at 4:02 pm virtually via Zoom with the following present: C. David Weathers, Mary Carey Seavey, Carl Thibodeau, John Colbath, Steven Porter, Town Manager Thomas Holmes, Interim Town Manager/Town Engineer Paul DegliAngeli and Executive Secretary, Krista Day.

PLEDGE OF ALLEGIANCE

Mr. Weathers led the Board in the Pledge of Allegiance to the Flag.

APPROVAL OF AGENDA

Mr. Colbath moved, seconded by Ms. Seavey, to approve the agenda as presented. The motion carried unanimously.

PUBLIC HEARING TO ACCEPT AND DESIGNATE A SPECIFIC PURPOSE FOR THE USE OF THE FOLLOWING UNANTICIPATED REVENUE:

- a. \$14,000 from the Stanton Foundation for the Conway Police Department K9 Program

Mr. Weathers opened the public hearing at 4:03 pm.

Chief Mattei explained that they had received a grant from the Stanton Foundation for \$28,000 for their Canine Program. However, when Officer Sterl received her certification, they donated another \$14,000 for every week she was away.

He requested that these funds be placed in the regular officer line for 2020.

Mr. Weathers closed the public hearing at 4:04 pm.

CONSIDERATION OF UNANTICIPATED REVENUE MORE THAN \$10,000/RSA 31:95-B III (A)

- a. \$14,000 from the Stanton Foundation for the Conway Police Department K9 Program

Mr. Porter moved, seconded by Mr. Colbath, to accept the \$14,000 from the Stanton Foundation for the Conway Police Department K9 Program and place it in the regular officer line for 2020. The motion carried unanimously.

QUARTERLY BUDGET REVIEW

- a. Expenditures

Ms. Golding stated that they had the financial report before them for the final numbers expended in 2020 except for the \$14,000 they had just accepted.

Overall, they had spent 94.59% of the 2020 budget.

Mr. Porter asked how they were looking in terms of the budget for 2021.

Mr. DegliAngeli stated that thus far, they have seen a very mild winter, and therefore they were sticking with the budget numbers that were presented to the budget committee last week. He noted that if they need to, they will address potential increases at deliberative.

Mr. Colbath asked for clarification to ensure that in their proposed budget they had \$100,000 towards finishing the New Town Hall. This was correct.

Mr. Colbath moved, seconded by Mr. Porter, to accept the expenditures from 2020 as presented. The motion carried unanimously.

DISCUSSION AND VOTING ON PETITIONED WARRANT ARTICLES

a. Article 24: North Conway Community Center

Mr. Colbath moved, seconded by Mr. Porter, to recommend the petitioned warrant article as follows:

To see if the Town will vote to raise and appropriate the sum of Sixty-Five Thousand Dollars (\$65,000) said sum to be allocated to the **NORTH CONWAY COMMUNITY CENTER** for programs of the North Conway Community Center. Submitted by petition.

The motion carried (3-1-1-) with Mr. Thibodeau in the negative and Mr. Colbath abstaining due to a conflict.

b. Article 25: Starting Point

Mr. Colbath moved, seconded by Ms. Seavey, to recommend the petitioned warrant article as follows:

To see if the Town will vote to raise and appropriate the sum of Eleven Thousand Four Hundred Eighty Seven Dollars (\$11,487) said sum to be allocated to **STARTING POINT** providing advocacy and support to victims of domestic and sexual violence and their children. Submitted by petition.

The motion carried unanimously.

c. Article 26: Tri-County Community Action Program, Inc.

Mr. Colbath moved, seconded by Ms. Seavey, to recommend the petitioned warrant article as follows:

To see if the Town will vote to raise and appropriate the sum of Twenty Two Thousand Seven Hundred Fifty Dollars (\$22,750) for the operation of **TRI-COUNTY COMMUNITY ACTION PROGRAM, INC.** service programs in Conway: Transportation, Energy Assistance, Weatherization, Guardianship, Head Start, Homeless Intervention and Prevention, Tamworth Dental Center. Submitted by petition.

The motion carried unanimously.

d. Article 27: Gibson Center

Mr. Colbath moved, seconded by Mr. Porter, to recommend the petitioned warrant article as follows:

To see if the Town will vote to raise and appropriate the sum of Thirty Six Thousand Five Hundred Dollars (\$36,500) to support Conway home delivered meals (Meals on Wheels), congregate meals, transportation and program services provided by the **GIBSON CENTER FOR SENIOR SERVICES, INC.** Submitted by petition.

The motion carried unanimously.

e. Article 28: Children Unlimited, Inc.

Mr. Colbath moved, seconded by Ms. Seavey, to recommend the petitioned warrant article as follows:

To see if the Town will vote to raise and appropriate the sum of Fourteen Thousand Dollars (\$14,000) for the Family Resource Center at **CHILDREN UNLIMITED, INC.** Submitted by petition.

The motion carried unanimously.

f. Article 29: Vaughan Community Service, Inc.

Ms. Seavey moved, seconded by Mr. Thibodeau, to recommend the petitioned warrant article as follows:

To see if the Town will vote to raise and appropriate the sum of Seventeen Thousand Dollars (\$17,000) for **VAUGHAN COMMUNITY SERVICE, INC.** Submitted by petition.

The motion carried (4-0-1) with Mr. Colbath abstaining.

g. Article 30: Vaughan Learning Center

Ms. Seavey moved, seconded by Mr. Thibodeau, to recommend the petitioned warrant article as follows:

To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) for **VAUGHAN LEARNING CENTER.** Submitted by petition.

The motion carried (4-0-1) with Mr. Colbath abstaining.

h. Article 31: White Mountain Community Health Center

Mr. Colbath moved, seconded by Ms. Seavey, to recommend the petitioned warrant article as follows:

To see if the Town will vote to raise and appropriate the sum of Thirty Five Thousand Six Hundred Dollars (\$35,600) for the support of **WHITE MOUNTAIN COMMUNITY HEALTH CENTER** to help meet the healthcare needs of the uninsured and underinsured residents of the Town of Conway. Submitted by petition.

Mr. Thibodeau asked for clarification regarding what services this organization provides.

Mr. Colbath reviewed that they serve the population of many underserved patients and provide a sliding scale. They provide everything from prenatal to geriatric care.

The motion carried unanimously.

i. Article 32: To Accept Southview Loop as Town Road

Mr. Colbath moved, seconded by Ms. Seavey, to recommend the petitioned warrant article as follows:

To see if the Town will vote **TO ACCEPT SOUTHVIEW LOOP AS A TOWN ROAD**. Submitted by petition.

Mr. DegliAngeli explained why he was urging the Board to not support this particular warrant article.

He explained that the Road is in two parts, and was built prior to the Town requiring that it be inspected to ensure it was built to Town road standards.

Mr. DegliAngeli noted that around 2006, they did not finish the top coat of pavement.

Finally, according the Town's zoning ordinance, they were required to submit this request by October 1st in order to have it reviewed by the Town Engineer.

Mr. DegliAngeli noted that as they had not received the petition by that date, he would urge the Board to not recommend the warrant article, but for those who submitted the petition this year to try again next year by the deadline of October 1, 2021.

The motion failed (0-5-0).

j. Article 33: Northern Human Services

Mr. Colbath moved, seconded by Ms. Seavey, to recommend the petitioned warrant article as follows:

To see if the Town will vote to raise and appropriate the sum of Ten Thousand One Hundred Fifteen Dollars (\$10,115) for medical care at the **NORTHERN HUMAN SERVICES** Submitted by petition.

The motion carried unanimously.

k. Article 34: Conway Area Humane Society

Mr. Colbath moved, seconded by Ms. Seavey, to recommend the petitioned warrant article as follows:

To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) for medical care at the **CONWAY AREA HUMANE SOCIETY**. Submitted by petition.

The motion carried unanimously.

DISCUSSION OF PARKING FEE AMOUNT

Mr. DegliAngeli referred the Board to their packets where the different parking fees for popular tourist destinations near Conway were listed.

Mr. DegliAngeli stated that it was the recommendation by the staff to set the daily parking fee at \$20.00.

There was discussion regarding the logistics of payment.

Mr. DegliAngeli suggested that since the Board seemed to be in favor of having the ability to collect payment both electronically and cash, Mr. Eastman could look into options and report back at a future meeting.

There was discussion regarding when these fees would be charged.

Mr. Eastman suggested weekends from Memorial Day Weekend to Father's Day, seven days a week from Father's Day to Labor Day, and potentially weekends from Labor Day to Columbus Day.

Mr. Colbath moved, seconded by Ms. Seavey, to set a daily parking fee of \$20.00. The motion carried unanimously.

Mr. DegliAngeli stated that they now needed to decide on a fine for not paying the \$20.00 parking fee. His suggestion was \$200.00.

Mr. Holmes stated that the fine at Diana's Bath was \$100.00.

The consensus of the Board was that it should be the same as Diana's Bath.

Mr. Porter moved, seconded by Ms. Seavey, to establish a parking fine of \$100.00 for First Bridge, Meeting House Road, and Davis Park. The motion carried unanimously.

There was brief discussion regarding issues of people parking prior to the staffed hours.

Mr. Eastman stated that signage is going to be very important to let people know about the paid parking hours.

REVIEW OF RECEIPTS

(none)

SIGNING OF DOCUMENTS

(none)

CONSIDERATION OF BILLS

(none)

RATIFICATION OF DOCUMENTS SIGNED OUT OF SESSION

- a. AP Manifest dated 2/11/2021
- b. Payroll dated 2/11/2021
- c. Permit to Sell Raffle Tickets for Memorial Hospital (7/22/2021)

Mr. Colbath moved, seconded by Ms. Seavey, to ratify the documents listed about in a., b. and c. The motion carried unanimously.

REVIEW AND CONSIDERATION OF SPECIAL EVENT APPLICATION(S)\

(none)

CONSIDERATION OF MINUTES

- a. Regular and Non-Public Minutes from 2/9/2021

Mr. Colbath asked for clarification regarding a particular amended motion that was voted on. Ms. Day will revise the minutes and they will be considered at the next meeting.

TOWN MANAGER REPORT

Mr. Holmes stated that there are currently Bills in Concord regarding Donor/Receiving Towns.

Because Conway seems to be on the cusp of whether they would be a donor or receiving Town, he may be coming before the Board to see if they want to take a stance on the Bills.

Mr. Colbath stated that he would need more information.

Mr. Holmes stated that he had been asked by the Lottery Commission if they planned to add Keno to the warrant again this year.

Mr. Colbath moved, seconded by Ms. Seavey, to place Keno on the warrant. The motion carried unanimously.

However, it was determined that they were past the deadline to add warrant articles.

Mr. DegliAngeli stated that he and Ms. Golding had attended the Budget Committee Public Hearing and their budget had been supported.

Mr. DegliAngeli explained that he had attended the Planning Board Meeting regarding the application for the four-story hotel in Intervale. He noted that this meeting was quite contentious.

He noted that they had identified some discrepancies in the Town Code and the master plan that he hopes will be made a priority.

Mr. DegliAngeli explained that he was working on a letter to DOT regarding the multi-use recreational pathway as they had been in limbo for quite a while regarding the decision to sell the properties that would affect the construction of the path.

He explained that he would like to reach out to Councilor Kenney in order to see if they could get a clear answer.

Mr. Colbath moved, seconded by Ms. Seavey, to have Mr. DegliAngeli draft a letter regarding the Multi-Use Recreational Path and authorize Chairman Weathers to sign it out of session on behalf of the Board of Selectmen. The motion carried unanimously.

Mr. Colbath asked for an update regarding the New Town Hall.

Mr. DegliAngeli stated that they ended up not having appreciable progress last week as they were waiting on third party vendors.

There was discussion regarding lighting the sign on the northwest corner of the building.

Mr. Holmes stated that the contractors bid had included a provision for lighting the sign if the electrical connection was available.

Ben Colbath from Gemini signs stated that there was a junction box and asked if Mr. DegliAngeli could find out if it had power.

It was stated that the display case from old Town Hall would be used as a directory box at the New Town Hall.

Ms. Seavey inquired about the status of bathrooms in North Conway.

Mr. Holmes stated that for this summer, they were looking for a place for portapotties other than Schouler Park. However, they were looking forward to the future to either build or lease permanent bathrooms. They are hoping that revenue from the parking fees would be able to assist with these costs.

BOARD REPORTS AND COMMENTS

Mr. Colbath explained that the Budget Committee had held their public hearing, however, it was not well attended.

The ZBA will be meeting tomorrow for eight hearings.

Mr. Porter stated that the Planning Board would be meeting on February 25, 2021.

Ms. Seavey stated that her committees had not met, however, she commended Mr. Colbath and Mr. DegliAngeli for their work at the budget hearing.

PUBLIC COMMENTS AND MEDIA QUESTIONS

Resident Ben Colbath stated that he would like to ask the Board if there was a way for them to call the Historic District Commission to continue their work. He stated that it would be nice for them to have a provision to guide them in the future in terms of historical buildings.

John Colbath stated that he believed this would be a good idea and that the commission really needs to be given some authority to do something substantial.

There was mention that Earl Sires Jr. was going to be moving, therefore his seat on the Planning Board would be open soon.

It was stated that he was a big asset to the Board.

Daymond Steer from the Conway Daily Sun asked what would happen if the petitioned warrant article to accept Southview Loop as a Town Road passed.

Mr. DegliAngeli stated that he did not believe there was anything they could do.

Mr. Steer expressed concern regarding the parking attendant holding cash.

Mr. Holmes stated that there were many details that were still being worked out.

ADJOURN

At 5:30 pm, Mr. Colbath moved, seconded by Mr. Porter, to adjourn. The motion carried unanimously.

Respectfully Submitted,

Krista Day
Executive Secretary