

**Minutes of Meeting  
CONWAY BOARD OF SELECTMEN  
October 26, 2021**

The Selectmen's Meeting convened at 4:00 pm in the Meeting Room of Conway Town Hall with the following present: C. David Weathers, Mary Carey Seavey, Carl Thibodeau, John Colbath, Steven Porter, Town Manager, Thomas Holmes, and Recording Secretary, Jackie White.

PLEDGE OF ALLEGIANCE

Mr. Weathers led the Board in the Pledge of Allegiance to the Flag.

APPROVAL OF AGENDA

Mr. Weathers removed item 8. Financial Update and item 9. Discussion of Rental at Town Hall Annex and added item 11.n. Sale for Tax Deeded property at 188 East Conway Road Map 252 Lot 46.

**Mr. Colbath moved, seconded by Mr. Thibodeau, to approve the agenda as amended. The motion carried unanimously.**

CONSIDERATION OF UNANTICIPATED REVENUE LESS THAN \$10,000/RSA 31:95-B III

- a. \$1759.25 from the State of NH for DOS Highway Safety Grant

Chief Mattei explained this is money received for the last quarter of Highway Safety Grant; combination of distracted drivers, speed, and DWI patrols conducted on overtime. He stated this money will go back into the overtime fund.

**Mr. Colbath moved, seconded by Mr. Thibodeau, to accept the unanticipated revenue as listed above. The motion carried unanimously.**

REQUEST FOR SCHOULER PARK SIGNAGE

Mr. Holmes explained the Chamber of Commerce is requesting to be able to put up signs, shown on page two of agenda at Schouler Park.

Mr. Colbath asked if this would be to fill in the sign that is already there. Mr. Holmes answered in the affirmative.

Ms. Seavey raised the issue that there is a lot of advertising.

Mr. Colbath told the history of the sign, which was originally put up for Arts Jubilee when they used to be in Schouler Park, he would like to see quarterly updates on the sign.

**Mr. Colbath moved, seconded by Mr. Porter to accept signage excluding the advertising for a limited time of three months and revisited after that. The motion carried unanimously.**

### DISCUSSION OF ARPA PROJECTS

Mr. Holmes gave an update; there is a bipartisan bill in Washington DC sponsored by Senator Sheehan to loosen up the requirements and restrictions on this and give more power to the local communities for what they spend the money on.

Mr. Holmes said there has been no acoustic test conducted in the gym yet, and he will be coordinating with Teen Center to schedule the test.

Mr. Holmes shared he got a quote for the microphones, and the recommendation from Northledge Technology is to try these first and see what improvements they make before making an extensive upgrade to the entire system.

Mr. Colbath asked if the extensive upgrade would be a new sound board, which would be quite expensive to do.

Mr. Holmes answered in the affirmative.

### DISCUSSION AND VOTE ON ASSESSING CONTRACT

Mr. Holmes presented the contract to the Board; he feels it is reasonable. He stated this contract will take us through to the 2024 revaluation.

The Selectboard signed the contract.

### REVIEW OF RECEIPTS

The receipts were available for review.

### SIGNING OF DOCUMENTS

- a. Notice of Intent to Cut Wood or Timber on Map/Lot 219-243.1 and 219-243.2
- b. Notice of Intent to Cut Wood or Timber on Map/Lot 219-282
- c. Warrant for Land Use Change Tax on Map/Lot 207-14.2
- d. Warrant for Land Use Change Tax on Map/Lot 263-68
- e. Warrant for Land Use Change Tax on Map/Lot 262-64.1
- f. Warrant for Land Use Change Tax on Map/Lot 268-128
- g. Warrant for Land Use Change Tax on Map/Lot 255-7
- h. Municipality Land Use Change Tax Bill on Map/Lot 207-14.2
- i. Municipality Land Use Change Tax Bill on Map/Lot 263-68
- j. Municipality Land Use Change Tax Bill on Map/Lot 262-64.1
- k. Municipality Land Use Change Tax Bill on Map/Lot 268-128
- l. Municipality Land Use Change Tax Bill on Map/Lot 255-7
- m. Pole License for 45-0836 on Green Hill Road
- n. Sale for Tax Deeded property at 188 East Conway Road Map/Lot 252-46.

**Mr. Colbath moved, seconded by Mr. Thibodeau, to sign the documents listed above in a. through n. The motion carried unanimously.**

### CONSIDERATION OF BILLS

- a. AP Manifest dated 10/28/2021

**Mr. Colbath moved, seconded by Mr. Thibodeau, to sign the AP Manifest dated 10/28/2021. The motion carried unanimously.**

RATIFICATION OF DOCUMENTS SIGNED OUT OF SESSION

- a. AP Manifest dated 10/21/21
- b. Payroll dated 10/21/21

**Mr. Thibodeau moved, seconded by Mr. Colbath, to ratify the documents listed above in a. and b. The motion carried unanimously.**

REVIEW AND CONSIDERATION OF SPECIAL EVENT APPLICATION(S)

- a. Schouler Park Tree Lighting (11/27/2021)

**Mr. Colbath moved, seconded by Ms. Seavey, to sign the special event application listed above. The motion carried unanimously.**

CONSIDERATION OF MINUTES

- a. Regular and Non-Public Minutes from 10/12/21

**Mr. Colbath moved, seconded by Mr. Thibodeau, to adopt the regular and non-public minutes from 10/12/21 as written. The motion carried unanimously.**

TOWN MANAGER REPORT

Mr. Holmes stated we have two applications for the open Supervisor of Checklist position.

Mr. Holmes shared that Mr. Ted Sares has resigned as Trustee of the Trust Fund.

He noted that at Mr. Porter's request he has spoken with Mr. Harrison Kanzler regarding a mini-grant for Planning and they will be working together on the grant.

Mr. Holmes stated that Mr. Matthew Leavitt has given his resignation for Emergency Management Director.

He shared that Mr. Leavitt supports Ms. Linda Burns taking his place, but that decision is up to the Board of Selectmen as they are the Appointing Authority.

Mr. Holmes stated that the revenues were passed out to the Board.

Unfortunately, the Finance Director was unable to attend the meeting.

He stated we are looking good and are on track, if not ahead on revenues for the year.

Mr. Holmes explained that Town Hall has been hit by COVID and there are two staff members currently in quarantine.

He is concerned and would like to have a discussion regarding protocols.

Mr. Holmes shared that Tom Reed volunteered to be on the Broadband Committee and we are still looking for another member.

This will be advertised on Facebook and a newspaper ad.

Mr. Thibodeau said he received a complaint about multiply violations of the one-way traffic at Schouler Park. He asked is it possible to get more signage, or better pavement markings.

Mr. Holmes said he will see what he can come up with for a solution.

#### BOARD REPORTS

Mr. Thibodeau stated the Airport Authority met last week; he was disappointed in the turnout for the meeting.

He shared that the hanger project is moving forward and the Consulting Engineer is doing a tremendous job with the project.

Mr. Holmes also attended this meeting.

Mr. Colbath shared that the Zoning Board of Adjustment met last week; there was a request for an accessory apartment, which was continued because the Applicant did not attend the meeting.

There was also a request for a re-hearing, which was denied.

He stated the executive session with Peter Malia was a very successful meeting.

Mr. Porter stated the Planning Board will be meeting here, on Thursday at 7PM.

Mr. Thibodeau said he thinks the contractor, AJ Coleman & Sons did a great job on this project.

Mr. Holmes shared he has received several compliments on Main Street.

Ms. Seavey stated the speed has increased and suggests having the speed trap out there.

Mr. Thibodeau asked Mr. DegliAngeli if the new street lights have been installed.

Mr. DegliAngeli stated they have not been installed yet, but we do have the fixtures in stock.

He shared he has reached out to Eversource, and is waiting to hear back and will be following up with Eversource.

He stated we are not replacing all of the lights. The brighter lights are only going at crosswalk locations.

At this time, Ms. George notarized the Sale for Tax Deeded property at 188 East Conway Road Map/Lot 252-46.

#### PUBLIC COMMENTS AND MEDIA QUESTIONS

Mr. DiGregorio asked if there is any chance of the lights being taken down on Main Street, if those could be moved to the poles that do not have lights on them now.

The Board stated they will look in to it.

Daymond Steer from the Conway Daily Sun asked if anyone has noticed increased water quality from the Main Street Project.

Mr. Bamsey asked if he could bring that question to the upcoming Conway Village Fire District Commissioner Meeting on Thursday.

Mr. Steer asked when the Board will be discussing the covid regulations or policies for Town Hall.

Mr. Holmes said we are discussing this in closed session tonight because of certain personnel issues.

**At 4:30 pm, Mr. Thibodeau moved, seconded by Mr. Colbath, to go into non-public session under RSA 91-A:3 II (D). The motion carried unanimously.**

NON-PUBLIC SESSION RSA 91-A:3 II (D) – ACQUISITION, SALE OR LEASE

**At 5:21 pm, the Board returned to public session.**

**Mr. Colbath moved, seconded by Mr. Thibodeau, to seal the minutes from this non-public session as divulgence of the information would render the proposed action ineffective. The motion carried unanimously.**

**At 5:22 pm, Mr. Colbath moved, seconded by Mr. Thibodeau, to go into non-public session under RSA 91-A:3 II (C). The motion carried unanimously.**

NON-PUBLIC SESSION RSA 91-A:3 II (C) – TAX MATTER

**At 5:25 pm, the Board returned to public session.**

**Mr. Thibodeau moved, seconded by Mr. Colbath, to seal the minutes from this non-public session as divulgence of the information would render the proposed action ineffective. The motion carried unanimously.**

**At 5:26 pm, Mr. Thibodeau moved, seconded by Mr. Colbath, to go into non-public session under RSA 91-A:3 II (B). The motion carried unanimously.**

NON-PUBLIC SESSION RSA 91-A:3 II (B) – HIRING

**At 7:00 pm, the Board returned to public session.**

**Mr. Thibodeau moved, seconded by Ms. Seavey, to seal the minutes from this non-public session as divulgence of the information would render the proposed action ineffective. The motion carried unanimously.**

ADJOURN

**At 7:00 pm, the meeting adjourned at the call of the Chair.**

Respectfully Submitted,

Jackie White  
Recording Secretary