

**Minutes of Meeting  
CONWAY BOARD OF SELECTMEN  
November 9, 2021**

The Selectmen's Meeting convened at 4:00 pm in the Meeting Room at the New Town Hall with the following present: C. David Weathers, Mary Carey Seavey, Carl Thibodeau, John Colbath, Steven Porter, Acting Town Manager, John Eastman, and Town Manager Thomas Holmes (via Zoom), and Executive Secretary, Krista Day.

PLEDGE OF ALLEGIANCE

Mr. Weathers led the Board in the Pledge of Allegiance to the Flag.

APPROVAL OF AGENDA

Mr. Weathers noted that they would be changing agenda item #7 to Small Acts Communities Discussion.

They would be adding 15a., Notice of Intent to Cut Wood or Timber on Map/Lot 258-68 and removing the Non-Public Session regarding Personnel.

**Mr. Colbath moved, seconded by Ms. Seavey, to approve the agenda as amended. The motion carried unanimously.**

PUBLIC HEARING TO ACCEPT AND DESIGNATE A SPECIFIC PURPOSE FOR THE USE  
OF THE FOLLOWING UNANTICIPATED REVENUE:

- a. \$536,639.13 from the State of New Hampshire for American Rescue Plan

Mr. Weathers opened the public hearing at 4:02 pm.

Mr. Holmes via Zoom explained that these funds needed to be accepted this year so that they did not need to be budgeted for in 2022.

Mr. Weathers closed the public hearing at 4:03 pm.

CONSIDERATION OF UNANTICIPATED REVENUE MORE THAN \$10,000/RSA 31:95-B  
III (A)

- a. \$536,639.13 from the State of New Hampshire for American Rescue Plan

**Mr. Colbath moved, seconded by Mr. Porter, to accept the \$536,639.13 from the State of New Hampshire for American Rescue Plan. The motion carried unanimously.**

CONSIDERATION OF UNANTICIPATED REVENUE LESS THAN \$10,000/RSA 31:95-B III  
(B)

- a. \$1,837 from Granite United Way to Conway PD for Reimbursement for Training
- b. \$3,802 from New Hampshire State Library ARPA Grant Round 1

Chief Mattei explained that they held a four-hour training at the Police Department for 8 employees regarding suicide prevention focused on juveniles and this was a reimbursement for that.

**Mr. Colbath moved, seconded by Mr. Thibodeau, to accept the \$1,837 from Granite United Way to Conway PD for Reimbursement for Training. The motion carried unanimously.**

Mr. Smolen explained that they had received ARPA funds from the State Library and he would like these funds to go back into the budget from which they had been spent.

**Mr. Colbath moved, seconded by Ms. Seavey, to accept the \$3,802 from New Hampshire State Library ARPA Grant Round 1. The motion carried unanimously.**

SMALL ACTS COMMUNITY DISCUSSION

Mr. Colbath explained that the Small Acts of Kindness movement has been going on Coos County and he believed it would be a good thing to bring to Conway.

The movement is about neighbors helping neighbors to make stronger communities.

He explained that this non-profit organization supplies the material that would be specific for Conway.

**Mr. Colbath moved, seconded by Mr. Porter, to make Conway a Small Acts of Kindness Community. The motion carried unanimously.**

DISCUSSION AND UPDATE WITH GARDEN CLUB

Mr. Eastman explained that he has had the pleasure to work with the Garden Club for years.

He praised the work great work they do as a service to the community.

Karen McDonald and Margaret Marshall appeared before the Board on behalf of the Garden Club.

Mrs. McDonald explained that they originally had been told that this was the last year they would be doing the islands at the intersection here in Conway Village due to the construction on the second part of the Main Street Project.

However, because that project had been put off until 2024, the Garden Club would be happy to continue with the islands.

Mrs. McDonald did however raise the issue of safety of the volunteers due to speeding cars.

Chief Mattei stated that he will try to work with them to have an officer there for some of the time they are working on Sunday mornings.

Mrs. McDonald wanted to thank some people who have been instrumental in the continuing efforts of the Garden Club.

She thanked Elise Edgerton, the Parks and Rec staff, and Russ Lanoie.

She also thanked the local nurseries.

Mr. DegliAngeli invited Mrs. McDonald and Mrs. Marshall to schedule an appointment with him to give their input on the design for the potential greenspace placement on the intersection in Conway Village.

#### DISCUSSION OF EXPENDITURES

Ms. Golding explained that they were on track in regards to expenditures.

Mr. Holmes via Zoom explained that the General Assistance Budget is 90% unspent, but he believes this is mainly caused by the eviction ban that had been in effect. He expects this office to pick up with the cold weather.

**Mr. Colbath moved, seconded by Mr. Porter, to accept the expenditure report as presented. The motion carried unanimously.**

#### REQUEST FOR PURCHASE OF RECREATION DEPARTMENT VEHICLE (CAPITAL RESERVE/REC REVOLVING FUND)

Public Works Director Andrew Smith explained that the recreation department van is on the replacement schedule for 2022. However, due to the ordering deadlines, if they wait until 2022 to purchase the van, they will not receive it until well into 2023.

He explained that they would like to purchase the van now in order to receive it during 2022.

The total cost of the van will be around \$49,000.

There was a discussion regarding whether to use funds from the Recreation Revolving Fund and/or the Capital Reserve Fund for Parks and Recreation Vehicles to purchase the van.

It was clarified that the Recreation Revolving Fund can be used at the discretion of the Selectmen for Parks and Recreation purposes.

**Mr. Colbath moved, seconded by Mr. Porter, to authorize the purchase of a new recreation department van, pay the 10% deposit using money from the Capital Reserve Fund for Parks and Recreation Vehicles, and the remainder of the balance will be paid through a combination of funds from the Recreation Revolving Fund and the Capital Reserve Fund for recreation vehicles. The motion carried unanimously.**

CERTIFICATE OF ACHIEVEMENT FOR ASSISTANT BUILDING INSPECTOR

Mr. Weathers presented Assistant Building Inspector Jeremy Gibbs with a certificate of achievement for becoming a certified Residential Building Inspector.

REAPPOINTMENT OF HEALTH OFFICER AND DEPUTY HEALTH OFFICER

**Mr. Colbath moved, seconded by Mr. Thibodeau, to reappoint David Pandora as Health Officer and Ray Leavitt as Deputy Health Officer, for the Town of Conway. The motion carried unanimously.**

APPOINTMENT OF EMD

**Mr. Porter moved, seconded by Mr. Thibodeau, to appoint Chief Steve Solomon as the Emergency Management Director for the Town of Conway. The motion carried unanimously.**

REVIEW OF RECEIPTS

The receipts were available for review.

SIGNING OF DOCUMENTS

- a. Notice of Intent to Cut Wood or Timber on Map/Lot 258-20
- b. Notice of Intent to Cut Wood or Timber on Map/Lot 258-68

**Mr. Colbath moved, seconded by Mr. Thibodeau, to sign the documents listed above. The motion carried unanimously.**

CONSIDERATION OF BILLS

- a. AP Manifest dated 11/11/2021

**Mr. Colbath moved, seconded by Mr. Thibodeau, to sign the AP Manifest dated 11/11/2021. The motion carried unanimously.**

RATIFICATION OF DOCUMENTS SIGNED OUT OF SESSION

(none)

REVIEW AND CONSIDERATION OF SPECIAL EVENT APPLICATION(S)\

(none)

CONSIDERATION OF MINUTES

- a. Regular and Non-Public Minutes from 10/26/2021
- b. Regular and Non-Public Minutes from 11/02/2021

**Mr. Colbath moved, seconded by Mr. Thibodeau, to adopt the regular and non-public minutes from 10/26/21 and 11/2/21 as written. The motion carried unanimously.**

TOWN MANAGER REPORT

Mr. Eastman told the Board that Harrison Kanzler had reached out from the MWV Housing Coalition to let them know that they had been approved for the \$4,600 mini-grant.

The next steps will be for the Planning Board to decide on a consultant.

BOARD REPORTS AND COMMENTS

Mr. Thibodeau gave overview of hangar construction.

Ms. Seavey inquired as to why the water was so low on Conway Lake as a constituent had asked her.

Mr. DegliAngeli explained that he was unsure, but usually they lower the lake in preparation for the ice.

Mr. DegliAngeli noted that they had broken ground for the By-Path project and that they were currently surveying.

Mr. DegliAngeli stated that they have seen an increase of 36% percent in the cost of salt.

Mr. Colbath stated that the ZBA would be meeting the next week and the Budget Committee would be meeting in December.

Mr. Porter stated that the Planning Board had met the previous Thursday to look at proposed zoning recommendations.

Mr. Thibodeau noted that he had received a call with concerns regarding the proposed changes to the I2 zone.

Mr. Porter noted that he had the same concerns and would bring it up again at the next meeting.

PUBLIC COMMENTS AND MEDIA QUESTIONS

Daymond Steer from the Conway Daily Sun asked when they were planning to have the acoustical test for the Marshall Gymnasium.

It was determined that they would try and hold in on Wednesday, November 17, 2021.

Daymond Steer mentioned that the redistricting had taken place and it looked as if Conway may flip into District 2.

**At 5:11 pm, Mr. Colbath moved, seconded by Mr. Thibodeau, to go into non-public session under RSA 91-A:3 II (C). The motion carried unanimously.**

NON-PUBLIC SESSION RSA 91-A:3 II (C) – TAX MATTER

The Board returned to public session at 5:34 pm.

**Mr. Colbath moved, seconded by Mr. Porter, to seal the minutes from this non-public session as divulgence of the information would render the proposed action ineffective. The motion carried unanimously.**

**At 5:34 pm, Mr. Colbath moved, seconded by Mr. Porter, to go into non-public session under RSA 91-A:3 II (J). The motion carried unanimously.**

NON-PUBLIC SESSION RSA 91-A:3 II (J) – Confidential Information

**At 6:08 pm, the Board returned to public session.**

**Mr. Thibodeau moved, seconded by Mr. Colbath, to seal the minutes from this non-public session. The motion carried unanimously.**

ADJOURN

At 6:09 pm, the meeting adjourned at the call of the Chair.

Respectfully Submitted,

Krista Day  
Executive Secretary