

**Minutes of Meeting
CONWAY BOARD OF SELECTMEN
May 24, 2022**

The Selectmen's Meeting convened at 4:00 pm in the Meeting Room at the New Town Hall with the following present: C. David Weathers, Mary Carey Seavey, Carl Thibodeau, John Colbath, Steven Porter, Town Manager Thomas Holmes, and Executive Secretary, Krista Day.

PLEDGE OF ALLEGIANCE

Mr. Weathers led the Board in the Pledge of Allegiance to the Flag.

APPROVAL OF AGENDA

Mr. Weathers noted that they would be adding 15y. Notice of Intent to Cut on Map/Lot 262-86.3 and 262-86.27 and 15z. Permit to Sell Raffle Tickets for Carroll County RSVP (5/1/22 – 11/30/22).

Mr. Colbath moved, seconded by Mr. Thibodeau to approve the agenda as amended. The motion carried unanimously.

ELECTION CERTIFICATION

Mr. Weathers, Ms. Seavey, and Mr. Colbath signed the Election Certification along with Town Clerk Louise Inkell and Moderator Chris Meier.

This document certified the recount results for Article 23 from the April 12, 2022 election.

CONSIDERATION OF UNANTICIPATED REVENUE LESS THAN \$10,000/RSA 31:95-B III

- a. \$200.00 from Knights of Columbus for 4th of July Vendor Fee

Mr. Colbath moved, seconded by Ms. Seavey, to accept the \$200.00 from Knights of Columbus for 4th of July Vendor Fee. The motion carried unanimously.

It was stated that there are still more spots open for Fourth of July non-profit vendors.

SIGNING OF THE MS 232

Mr. Colbath moved, seconded by Mr. Thibodeau, to sign the MS 232. The Motion carried unanimously.

APPOINTMENTS TO BATHROOM COMMITTEE

- a. Jac Cuddy
- b. Mark Hounsell
- c. Eliza Grant
- d. Joe Mosca
- e. Lynn Lyman
- f. Tad Furtado
- g. Alec Tarberry
- h. Michelle Cruz
- i. Sarah Frechette

Mr. Hounsell explained to the Board that he would very much enjoy serving the Town on the bathroom committee.

He explained that he is not opposed to bathrooms in North Conway but he would like to find alternative funding sources instead of using the taxpayer money.

Mr. Mosca explained that he would like to work on the committee to get bathrooms in North Conway.

Eliza Grant told the Board that she would bring experience from being on the Planning Board as well as working on other development projects in Town.

Mr. Porter moved, seconded by Mr. Colbath, to increase the committee to 9 total members with 5 members of the public. The motion carried (4-1-0) with Ms. Seavey in the negative.

Mr. Colbath moved, seconded by Mr. Porter, to appoint Alec Tarberry to the bathroom committee. The motion carried unanimously.

Mr. Thibodeau moved, seconded by Ms. Seavey, to appoint Mark Hounsell to the bathroom committee. The motion carried unanimously.

Mr. Colbath asked Mr. Hounsell to not ignore the \$399,000 the voters had approved when developing the plan for bathrooms.

Mr. Porter moved, seconded by Mr. Colbath, to appoint Michelle Cruz to the bathroom committee. The motion carried unanimously.

Ms. Seavey moved, seconded by Mr. Colbath, to appoint Jac Cuddy to the bathroom committee. The motion carried (4-1-0) with Mr. Porter in opposition.

Mr. Thibodeau moved to appoint Joe Mosca to the bathroom committee.

There was no second.

Mr. Porter moved, seconded by Ms. Seavey, to appoint Eliza Grant to the bathroom committee. The motion carried unanimously.

Mr. Porter moved, seconded by Mr. Colbath, to appoint Joe Mosca as an alternate.

Mr. Mosca declined the nomination.

Ms. Seavey moved, seconded by Mr. Colbath, to appoint Tad Furtado as an alternate to the bathroom committee. The motion carried (3-2-0) with Mr. Weathers and Mr. Thibodeau in opposition.

DISCUSSION OF MOUNTAIN TOP MUSIC LETTER OF SUPPORT

George Weiss, Executive Director for Mt. Top Music Center, appeared before the Board.

He informed the Board that they are currently fundraising to be able to have the theater open more, improve the café, and to outfit the theater with cinema equipment.

He explained that they are seeking \$125,000 from a Northern Borders grant for which they would match with an additional \$125,000.

Mt. Top Music Center was requesting a letter of support from the Town for their application.

Mr. Colbath moved, seconded by Ms. Seavey, that the Board of Selectmen write a letter of support for Mt. Top Music Center's application to the Northern Borders Regional Commission and to authorize the Chairman to sign on behalf of the Board. The motion carried unanimously.

DISCUSSION OF LETTER OF AUTHORIZATION FOR REDSTONE FIRE PRECINCT
DRONE

Mr. Holmes explained that this request came from Jason Bagley.

Mr. Thibodeau stated that he does not know a lot about drone regulations, but would want to know that Mr. Bagley has met all other requirements before he signs anything.

Chief Solomon noted that it was unclear whether the request was coming from Redstone Fire or from Mr. Bagley himself.

He would want more information before a decision was made.

Mr. Colbath said that he was not comfortable authorizing Mr. Bagley to act on behalf of the Town without knowing more information.

Mr. Colbath moved, seconded by Ms. Seavey, to table this discussion. The motion carried unanimously.

DISCUSSION OF 10 YEAR PLAN, GACIT, NORTH COUNTRY COUNCIL

Andrew Smith explained that they have the opportunity to request that any projects the Town would like to see completed be added to the State's 10-year plan.

Mr. Smith noted that he has received a lot of requests from the public to redo East Conway Road.

He believes that this would be a good project to put on the list.

There was question on whether the State would then require the Town to take that road over.

Mr. Holmes explained that in the past the State had said it's not a high priority for them.

Mr. DegliAngeli had said in the past that he would want them to put a lot of money and work into the road before the Town would consider taking it over.

Mr. Porter added that he would like to see the Intervale Cross Roads intersection be added to the 10-year plan to make it safer.

Mr. Weathers stated that both projects were worth consideration.

Mr. Weathers moved, seconded by Mr. Porter, to add apply for the Intervale Cross Roads intersection and the reconstruction of East Conway Road to be added to the NHDOT's 10-year plan. The motion carried unanimously.

It was noted that there are some residents who would not like to see East Conway Road reconstructed.

DISCUSSION OF HANDICAP PARKING AT CONWAY LAKE

There was discussion of handicap parking at the Conway Lake Beach.

One option discussed was to allow handicap parking within the parking lot regardless of whether they were a resident or not.

Mr. Colbath moved, seconded by Ms. Seavey, to add a second handicap space in the Conway Lake parking lot with appropriate signage to allow handicap parking regardless of whether they had a sticker or not. The motion carried unanimously.

NOTIFICATION OF DEMO PERMITS

- a. 40 Jackson Ave, Conway
- b. 2725 West Side Road, N. Conway
- c. 414 Mill Street, Center Conway

The Board was notified of the three demo permits above.

REVIEW AND REAFFIRMATION OF SELECTMEN POLICIES

- a. Mission Statement and Values
- b. Board of Selectmen Policies/Rules of Procedure

The Board will send their comments to Ms. Day and adopt the new version at the next meeting.

REVIEW OF RECEIPTS

The receipts were available for review.

SIGNING OF DOCUMENTS

- a. Abatement of Taxes on Map/Lot 235-36 (2020 & 2021)
- b. Abatement of Taxes on Map/Lot 235-35 (2020 & 2021)
- c. Permanent Application for Property Tax Credits/Exemptions on Map/Lot 232-31
- d. Permanent Application for Property Tax Credits/Exemptions on Map/Lot 280-16
- e. Permanent Application for Property Tax Credits/Exemptions on Map/Lot 258-1
- f. Permanent Application for Property Tax Credits/Exemptions on Map/Lot 261-45
- g. Permanent Application for Property Tax Credits/Exemptions on Map/Lot 202-161
- h. Certification of Yield Taxes Assessed on Map/Lot 235-92
- i. Certification of Yield Taxes Assessed on Map/Lot 260-58
- j. Certification of Yield Taxes Assessed on Map/Lot 214-87.501
- k. Certification of Yield Taxes Assessed on Map/Lot 243-20
- l. Certification of Yield Taxes Assessed on Map/Lot 235-87
- m. Certification of Yield Taxes Assessed on Map/Lot 258-20
- n. Certification of Yield Taxes Assessed on Map/Lot 214.87.2
- o. Gravel Tax Levy on Map/Lot 260-58
- p. Yield Tax Levy on Map/Lot 260-58
- q. Yield Tax Levy on Map/Lot 235-92
- r. Yield Tax Levy on Map/Lot 243-20
- s. Yield Tax Levy on Map/Lot 214-87.501
- t. Yield Tax Levy on Map/Lot 235-87
- u. Yield Tax Levy on Map/Lot 258-20
- v. Yield Tax Levy on Map/Lot 214-87.2
- w. Elderly and Disabled Tax Deferrals Report of Tax Lien Redemptions on Map/Lot 264-24 (2018)
- x. Elderly and Disabled Tax Deferrals Report of Tax Lien Redemptions on Map/Lot 264-24 (2016)
- y. Notice of Intent to Cut on Map/Lot 262-86.3 and 262-86.27
- z. Permit to Sell Raffle Tickets for Carroll County RSVP (5/1/22 – 11/30/22).

Mr. Colbath moved, seconded by Ms. Seavey, to sign the document listed above in a. through y. The motion carried unanimously.

Mr. Colbath moved, seconded by Mr. Thibodeau, to sign the document listed above in z. The motion carried (4-0-1) with Ms. Seavey abstaining.

CONSIDERATION OF BILLS

- a. AP Manifest dated 5/26/2022

Mr. Colbath moved, seconded by Ms. Seavey, to sign the AP Manifest dated 5/26/22. The motion carried unanimously.

RATIFICATION OF DOCUMENTS SIGNED OUT OF SESSION

- a. AP Manifest dated 5/19/22
- b. Payroll dated 5/19/22
- c. 2022 Tax Warrant

Mr. Thibodeau moved, seconded by Ms. Seavey, to ratify the documents signed out of session as listed above in a. through c. The motion carried (4-0-1) with Mr. Colbath abstaining.

REVIEW AND CONSIDERATION OF SPECIAL EVENT APPLICATION(S)

(none)

CONSIDERATION OF MINUTES

- a. Regular and Non-Public Minutes from 5/10/2022

Mr. Thibodeau moved, seconded by Mr. Porter, to adopt the regular and non-public minutes from 5/10/2022 as written. The motion carried (4-0-1) with Mr. Colbath abstaining.

TOWN MANAGER REPORT

Mr. Smith reported on the fuel budget.

He explained that they had raised this line in the budget at Deliberative, however, with the increasing costs, it is unsustainable.

Currently the Town has spent \$120,000 in fuel out of a yearly budget of \$158,000.

There was discussion regarding whether they would need to hold an emergency town meeting or if they could use funds from somewhere else in the budget.

Mr. Holmes noted he would find out details.

Mr. Smith explained that they could save quite a bit of money by holding off on paving Meeting House Road, Woodland Grove, Davis Hill, and the top coat on Randall Farm Road in Birch Hill.

Wilder, Farrington and Chase roads would move forward this year because they were being funded through the Capital Reserve Fund.

Mr. Smith stated that holding off on those four roads would cover about half of the fuel usage for this year.

Mr. Porter moved, seconded by Mr. Thibodeau, to postpone the paving of Meeting House Road, Woodland Grove, Davis Hill, and the top coat on Randall Farm Road in Birch Hill. The motion carried unanimously.

It was noted that the Town did not receive the AARP grant as there were over 4,000 applicants.

Mr. Holmes noted that the Town still had positions open for Diana's Bath and Parking Attendants.

Mr. Colbath moved, seconded by Mr. Porter, to resume the normal 4th of July parade route from Hillside Ave to the Middle School. The motion carried unanimously.

Mr. Holmes explained that they would be meeting with a parking meter representative on June 14th in North Conway Village and planned to have representatives appear before the Board on June 21, 2022.

Parking meter representative to meeting on June 14th. North Conway. Appear before the Board on the 21st.

There was a short update on summer program.

There were already 231 children registered and they may have to increase the workload of the buses for field trips.

Mr. Eastman thanked Mr. Hill and Ms. Shaw at the SAU for allowing the Recreation Center to use their buses if they need to this summer.

BOARD REPORTS AND COMMENTS

Mr. Porter noted that the Planning Board would be meeting on Thursday and that the Historic District Committee would be meeting the next evening.

Mr. Colbath noted that the ZBA had been postponed due to illness.

Mr. Colbath explained that he had attended a Strategic Planning meeting for the library and that they are looking for Town input for beautification of the park.

Mr. Weathers stated that Conservation Commission is working with the grooming committee for Whitaker Woods to come up with a solution to help with the destruction of the cross-country ski paths.

Mr. Thibodeau noted that the ESAA is working to get their documentation together for the runway extension.

The ESAA would be taking possession of the transient hangar as of June 1, 2022.

Mr. Thibodeau noted that he had received a call from Governor Sununu who let him know that the Town would be encouraged to apply for funds from the state to help with the re-writing of the Town's master plan.

PUBLIC COMMENTS AND MEDIA QUESTIONS

Daymond Steer from the Conway Daily Sun asked if the Bathroom Committee had a deadline for their final report.

Ms. Seavey stated that they needed to have their first meeting before they could come up with a date.

Mr. Steer stated that they had received a phone call complaining of the lack of cross walks in North Conway.

Mr. Smith explained that the plan for pavement markings was to begin the next week.

The issue is that because they paint very early in the morning, the temperature has to be high enough for the paint to cure.

At 5:41 pm, Mr. Colbath moved, seconded by Mr. Thibodeau, to go into non-public session under RSA 91-A:3 II (A). The motion carried unanimously.

NON-PUBLIC SESSION RSA 91-A:3 II(A) – PERSONNEL

At 6:20 pm, the Board returned to public session.

Mr. Colbath moved, seconded by Thibodeau, to seal the minutes from this non-public session as divulgence of the information would render the proposed action ineffective. The motion carried unanimously.

ADJOURN

At 6:20 pm, the meeting adjourned at the call of the Chair.

Respectfully Submitted,

Krista Day
Executive Secretary