

**Minutes of Meeting  
CONWAY BOARD OF SELECTMEN  
August 9, 2022**

The Selectmen's Meeting convened at 4:00 pm in the Meeting Room at the New Town Hall with the following present: C. David Weathers, Mary Carey Seavey, Carl Thibodeau, John Colbath, Steven Porter, Town Manager John Eastman, and Executive Secretary, Krista Day.

PLEDGE OF ALLEGIANCE

Mr. Weathers led the Board in the Pledge of Allegiance to the Flag.

APPROVAL OF AGENDA

Mr. Weathers noted that they would be adding 21a. Non-Public Session RSA 91-A :3 (c) – Tax Matter.

**Mr. Colbath moved, seconded by Ms. Seavey to approve the agenda as amended. The motion carried unanimously.**

CONSIDERATION OF UNANTICIPATED REVENUE LESS THAN \$10,000/RSA 31:95-B III

- a. \$100 from Mary Thayer for the K9 Account

**Mr. Colbath moved, seconded by Mr. Thibodeau to accept the \$100 from Mary Thayer for the K9 Account. The motion carried unanimously.**

DISCUSSION OF CONWAY LAKE TRAILER PARKING

Mr. Weathers explained that a resident had reached out because he received a ticket near Conway Lake.

He explained that he had gone out to look at the area and he agreed with the resident that there were not sufficient no parking signs in that area between Hill Road and the beach.

It was suggested that they install another sign that reads 'No Parking Here to Lake'.

It was also discussed that part of the issue at Conway Lake is that the parking lot is being under-utilized as it has been designated as resident parking only with a sticker.

There was discussion regarding the potential expansion of the parking lot to accommodate more boat trailers.

Mr. Weathers instructed staff to look into an estimate for time and materials needed to expand the parking lot.

**Mr. Colbath moved, seconded by Mr. Thibodeau, to authorize the Public Works Department to install no parking signs along the road from Hill Road to the beach. The motion carried unanimously.**

DISCUSSION OF ENCAMPMENTS IN REDSTONE AND U-TURNS IN REDSTONE

Resident of Redstone, Rod Henry, appeared before the Board.

He explained that they are having issues with people who miss the entrance to Walmart and are using the village of Redstone to turn around.

He noted that there is no speed limit sign and the dead end sign is not very visible.

He had safety concerns of people speeding through the neighborhood.

Mr. Henry also explained that the land in Redstone is being camped on by a few homeless people.

He highlighted issues of littering and fires.

Mr. Weathers stated that the Town can look into posting more signs in regards to the traffic entering the village.

Resident Dino Scaletti echoed the issues noted by Mr. Henry.

He added that the police did not seem to be responding.

Redstone Resident Deb Lavoie also echoed the aforementioned complaints.

Mr. Eastman stated that he will speak with Chief Mattei about a daily patrol.

He also noted that they needed to determine if it was Town land or owned by the Upper Saco Valley Land Trust.

He explained that they have the ability to trespass them if it is on Town land.

Daymond Steer from the Conway Daily Sun suggested that Town Welfare try and make a plan for the homeless people.

Mr. Eastman noted that Town Welfare is working hard to collaborate with Tri County Cap.

Mr. Weathers instructed Mr. Smith to go look at the area in Redstone and make suggestions for additional signage.

FINANCIAL UPDATE

Financial Director Kathleen Golding appeared before the Board to give them a quarterly financial update.

She reviewed the revenue budget and stated that we are looking very good.

Currently the Town Clerk is up \$3,000 in revenue over last year but has processed less vehicle registrations.

She added that rooms and meals tax comes in December and we are expecting the same amount as last year.

Ms. Golding noted that she will be meeting with Mr. Eastman to see if they would be recommending an adjustment to the budget before September 1.

Ms. Golding noted that they had received the second half of ARPA funds in the amount of \$536,639.

Ms. Golding stated that they have made \$27,572 in net profits for the Recreation Parking Program.

Ms. Golding noted that they saw a reduction in the cost of most of the Town's insurances.

At the 7th month mark they are at 44% as a whole for expenditures which is great.

Mr. Colbath noted that we need to anticipate the increase costs in fuel and electricity.

Mr. Eastman explained that he had met with a representative from Eversource the previous week.

They will be looking at all of the individual Eversource bills to see if there are ways to save on the rising costs.

Mr. Thibodeau inquired as to whether they were going to replace the lights in Town Hall with LED lights.

Mr. Colbath noted that Eversource may be able to do an energy audit.

Mr. Eastman will look into this.

#### AMENDMENT TO BOS SCHEDULE

Ms. Day explained that an amendment was needed to the schedule due to the Election on November 8, 2022. They would now be meeting on November 15, 2022 and not on November 8, 2022.

**Mr. Colbath moved, seconded by Ms. Seavey, to adopt the amended BOS schedule. The motion carried unanimously.**

PERMISSION TO HANG MUD BOWL SIGN

Mr. Eastman explained that the Mudbowl committee had reached out to request permission to hang a sign in Schouler Park.

Mr. Eastman stated that he will have the Parks Department hang it if they allow it.

**Mr. Porter moved, seconded by Mr. Colbath, to allow a Mudbowl sign to be hung at Schouler Park from now until September 18, 2022. The motion carried unanimously.**

REVIEW AND REAFFIRMATION OF SELECTMEN POLICIES

- a. Parks Commission (Page 7)
- b. Public Records and Right to Know (Page 8)
- c. Scenic Designation Right of Way (Page 13)

Mr. Eastman explained that a long time ago they had created a Parks Commission who was charged with offering advice to the Selectmen on decisions related to Schouler Park and Washington Street Park.

However, the committee has not been active for some time.

Mr. Eastman emphasized that we not have a robust Parks Department that maintains these parks.

He also noted that the Parks Department would not do anything without the Selectmen's blessing anyway.

Mr. Eastman noted that an active Parks Commission could hinder the Parks Department's ability to do maintenance.

**Mr. Colbath moved, seconded by Mr. Thibodeau, to eliminate the Parks Commission. The motion carried unanimously.**

**Mr. Colbath moved, seconded by Mr. Thibodeau, to reaffirm the Public Records and Right to Know Policy. The motion carried unanimously.**

The Board agreed to the reaffirmation of the Scenic Designation Right of Way policy until Mr. Smith can review it. The motion carried unanimously.

REVIEW OF RECEIPTS

The receipts were available for review.

SIGNING OF DOCUMENTS

- a. Notice of Intent to Cut Wood or Timber on Map/Lot 255-11
- b. Certification of Yield Tax Assessed Map/Lot 258-68
- c. Yield Tax Levy (Warrant) Map/Lot 258-68

**Mr. Colbath moved, seconded by Mr. Thibodeau to sign the documents listed above in a. through c. The motion carried unanimously.**

CONSIDERATION OF BILLS

- a. AP Manifest dated 8/11/2022
- b. Payroll dated 8/11/22

**Mr. Colbath moved, seconded by Mr. Thibodeau, to sign the AP Manifest and Payroll dated 8/11/22. The motion carried unanimously.**

RATIFICATION OF DOCUMENTS SIGNED OUT OF SESSION

- a. AP Manifest dated 8/4/22
- b. Special Event Permit for the Maize at Sherman Farm (Weekends from 9/24/22 -10/30/22)

**Mr. Colbath moved, seconded by Mr. Thibodeau to ratify the documents listed above in a. and b. The motion carried unanimously.**

REVIEW AND CONSIDERATION OF SPECIAL EVENT APPLICATION(S)

(None)

CONSIDERATION OF MINUTES

- a. Regular Minutes from 3/9/2022
- b. Non-Public Minutes from 7/19/2022
- c. Regular and Non-Public Minutes from 7/26/2022

**Mr. Colbath moved, seconded by Mr. Thibodeau, to adopt the minutes listed above in a. through c. The motion carried unanimously.**

TOWN MANAGER REPORT

Mr. Eastman explained that Mr. Torres had been told that the Town would not be eligible to receive Invest NH grant funds to update the master plan.

Mr. Porter stated that he still would like to see the Master Plan continue on using the ARPA funds that had been allocated.

Mr. Thibodeau stated that he believed something was wrong because the grants are designated for Planning and Zoning.

Mr. Eastman will look into it.

Mr. Eastman noted that Conway Rec had surpassed an attendance record the previous week.

Mr. Colbath requested an update on Public Works projects at the next meeting.

#### BOARD REPORTS AND COMMENTS

Mr. Colbath stated that the ZBA and Budget Committee would be meeting on August 17, 2022.

Mr. Porter noted that the Planning Board would be meeting on Thursday.

Mr. Weathers stated that the Conservation Commission would be meeting on Wednesday.

#### PUBLIC COMMENTS AND MEDIA QUESTIONS

Daymond Steer from the Conway Daily Sun asked for an update on the Public Facilities Committee.

Ms. Seavey noted that Whitaker bathrooms are now open 7 days a week.

The Director of the MWV Chamber of Commerce was going to survey the businesses in the Village regarding bathrooms.

Mr. Furtado will be speaking with the NCCC.

The next meeting for the Public Facilities Committee will be meeting in October.

Mr. Colbath noted that he would like to see a formal letter from the North Conway Water Precinct about why they would not put public bathrooms.

Mr. Porter will request this letter.

Mr. Steer asked how they would pay for the Conway Lake parking lot expansion.

It was stated that they would pay with ARPA funds or the Rec Revolving Fund.

**At 5:54 pm, Mr. Colbath moved, seconded by Mr. Thibodeau, to go into non-public session under RSA 91-A:3 II (I). The motion carried unanimously.**

#### NON-PUBLIC SESSION RSA 91-A:3 II(I) – EMERGENCY FUNCTIONS

**At 6:15 pm, the Board returned to public session.**

**Mr. Colbath moved, seconded by Thibodeau, to seal the minutes from this non-public session as divulgence of the information would render the proposed action ineffective. The motion carried unanimously.**

**At 6:15 pm, Mr. Colbath moved, seconded by Mr. Thibodeau, to go into non-public session under RSA 91-A:3 II (C). The motion carried unanimously.**

NON-PUBLIC SESSION RSA 91-A:3 II(C) – TAX MATTER

**At 6:20 pm, the Board returned to public session.**

**Mr. Colbath moved, seconded by Thibodeau, to seal the minutes from this non-public session as divulgence of the information would render the proposed action ineffective. The motion carried unanimously.**

ADJOURN

At 6:20 pm, the meeting adjourned at the call of the Chair.

Respectfully Submitted,

Krista Day  
Executive Secretary