

**Minutes of Meeting  
CONWAY BOARD OF SELECTMEN**

**April 28, 2009**

The Selectmen's Meeting convened at 4:05 p.m. in the Meeting Room of Conway Town Hall with the following present: Selectmen, Larry Martin, C. David Weathers, Howard C. Dickinson, Bob Drinkhall and Michael DiGregorio; and Town Manager, Earl W. Sires.

PLEDGE OF ALLEGIANCE

Chairman Martin led the Board in the Pledge of Allegiance to the Flag.

ELECTION OF OFFICERS

**Motion by David Weathers, seconded by Bob Drinkhall, to elect Larry Martin as Chair. The motion carried 5-0-0.**

**David Weathers was nominated by Howard Dickinson as Vice Chair, seconded by Mike DiGregorio. The motion carried 4-0-1.**

PLEDGE OF ALLEGIANCE

Chairman Martin led the Board in the Pledge of Allegiance to the Flag.

SIGNING OF DOCUMENTS

The Board reviewed and signed various documents contained in the signature folder.

CONSIDERATION OF BILLS

The Board reviewed and signed the manifest dated April 30, 2009.

APPROVAL OF MINUTES

The Board agreed to carry consideration of the minutes to the next meeting.

REVIEW AND CONSIDERATION OF SPECIAL EVENT APPLICATION(S)

**White Mountain Milers – "Get A Running Start" 5 Mile Road Race – Mr. Weathers moved, seconded by Mr. Drinkhall, to approve the Special Event Application for the White Mountain Milers Get a Running Start 5 Mile Road Race. The motion carried 5-0-0.**

**MWV Cal Ripken Baseball League Opening Day Parade – Mr. DiGregorio moved, seconded by Mr. Weathers, to approve the Special Event Application for the MWV Cal Ripken Baseball League Opening Day Parade. The motion carried 5-**

**0-0.** Mr. DiGregorio mentioned he was an officer of the board of Cal Ripken baseball but since there was no monetary compensation involved did not feel there was a conflict of interest to vote in favor of this item.

MWV Chamber Of Commerce - Village Artisan Show - **Mr. Drinkhall moved, seconded by Mr. Weathers, to approve the Special Event Application for the MWV Chamber of Commerce Village Artisan Show. The motion carried 5-0-0.**

Preeclampsia Foundation Walkathon - There was a letter presented by the applicant which was reviewed by the board. There was some discussion about the permit process and how at times it can be frustrating for those that are new to the process. This was a statement by the Town Manager. The applicant had indicated that she felt the process was frustrating. She was requesting that the Board consider waiving the deposit and waiving the requirement that the NCWP provide a letter detailing permission to use the facilities. **Mr. Weathers moved, seconded by Mr. Drinkhall, to grant the permit contingent on the letter being received and not to waive the deposit. The motion carried 5-0-0.**

#### BOARD PROTOCOL

**Mr. Dickinson moved, seconded by Mr. Drinkhall, that the Board of Selectmen follow Roberts Rules of Order. The motion carried 5-0-0.**

**Mr. Dickinson moved, seconded by Mr. Drinkhall, to defeat all motion tabled during the prior year. The motion carried 4-1-0.**

**Mr. Dickinson moved, seconded by Mr. Weathers, that all tabled motions should appear at the end of the agenda. The motion carried 5-0-0.**

#### CONSIDERATION OF PROCLAMATION FOR SILVER STAR DAY

The Board reviewed and considered the Proclamation for Silver Star Day. **A Motion was made by Bob Drinkhall, seconded by David Weathers, to accept the Proclamation. The motion carried 5-0-0. Mr. Dickinson moved, seconded by Mr. Weathers, to formally sign and date the Proclamation. The motion carried 5-0-0.**

#### PUBLIC DISCUSSION OF RECONSTRUCTION OF INTERVALE CROSSROAD

Public Works Director, Paul DegliAgeli, gave a presentation outlining the reconstruction of Intervale Crossroad project and read a letter from Brian Lombart of the NHDOT Rail and Transit. The letter indicated that the DOT would like the driveway removed from the railroad right of way. There was considerable discussion amongst the board about how to approach the project, what should be done in terms of improvements, who was originally responsible for improvements, and whether the project had a proper scope at this point. After discussion, **a motion was made by Mr. DiGregorio, seconded by Mr. Weathers, to accept the proposal as presented by staff, Paul DegliAngeli. Motion carried 5-0-0 in favor.**

There was a one resident present from the association at this public discussion.

REVIEW AND CONSIDERATION OF ANNUAL LEOP AGREEMENT – CHIEF SOLOMON

Conway Village Fire District Chief and Emergency Management Director for the Town of Conway, Steve Solomon, gave an overview of this item, Annual LEOP Agreement. It was explained it is required by law that each year the Selectboard reauthorize the Local Emergency operations plan and that requires the Board of Selectmen and Town Manager signatures. **Motion by Bob Drinkhall, seconded by Mr. Weathers, to sign the reauthorization. The motion carried 5-0-0.**

PUBLIC HEALTH PLANNING IN CARROLL COUNTY - KATE CAUBLE

Kate Cauble and Mike Cauble appeared before the Board. Kate Cauble gave an overview based on a short summary sheet she provided regarding Public Health Planning in Carroll County. (See Attached).

USVLT / CONSERVATION COMMISSION – DISCUSSION OF \$10,000 FOR PLANNING STUDY

Paul Pinkham, Chair of the Conway Conservation Commission, and Larry Garland of the Upper Saco Valley Land Trust (USVLT) joined the meeting.

Mr. Pinkham and Mr. Garland had been requested to appear before the board to explain the Planning Study project which is conducting a resource inventory within the Mount Washington Valley that would serve to help the Conservation Commission and the USVLT in determining the land that would be appropriate for consideration of the town or others for purchasing or accepting conservation easements. There was much discussion amongst the Board and those presenting. Since this was an informational item only no action was taken.

APPOINTMENTS OF SELECTMEN REPRESENTATIVES TO STANDING COMMITTEES

The Board made the following appointments to standing committees: Budget Committee – Bob Drinkhall; Cable Franchise Renewal Committee – Mike DiGregorio; CDRC – All Selectmen; Conservation Commission – David Weathers; Eastern Slope Airport Authority – Gary Webster; MWV Economic Council – Howard Dickinson and Earl Sires; Infrastructure Committee – Howard Dickinson and Bob Drinkhall; Joint Town and School Committee – Bob Drinkhall and Earl Sires; Lower MWV Solid Waste – Larry Martin; Planning Board – Bob Drinkhall; Recreational Access and Planning Committee – David Weathers and Earl Sires; Recreational Facilities Committee – Mike DiGregorio and Earl Sires; Saco River Advisory Committee – Howard Dickinson; Union Negotiations – Larry Martin and David Weathers; Valley Vision – Mike DiGregorio. **Mr. Weathers moved, seconded by Mr. Drinkhall to accept all assignments. The motion carried 5-0-0.**

CONSIDERATION OF APPOINTMENT OF ZBA MEMBERS

**Mr. Weathers moved to reappoint Andrew Chalmers to the Zoning Board of Adjustment with a term expiring 2012 and to appoint Martha Tobin as an alternate**

**on the Zoning Board of Adjustment also with a term expiring 2012. The motion carried unanimously.**

### TOWN MANAGER REPORT

Quarterly Financial Report - Mr. Sires gave a quarterly financial report of both revenues and expenditures.

Bridge Piling Project – Mr. Sires reported that bridge piling project on River Road would not be conducted this year because there wasn't sufficient bridge money available from the State. This money has been reapplied by the NHDOT to projects in the southern part of state that are being funding by stimulus money so there will be no money to conduct this project in conway

Streetlight Project – Mr. Sires reported the streetlight project is underway and that he would have a memo at an upcoming meeting outlining the project and some recommendations on how that project be conducted.

Cable Renewal Committee – Mr. Sires reported the cable renewal project is underway and a public hearing on this matter is scheduled for May 18.

Tans Funding and Delinquent Property Tax Collection - During the Town Manager report there was a discussion prompted by Selectman Drinkhall about TANS funding and delinquent property tax collection. The board asked the Town Manager to invite the Town Clerk/Tax Collector, Rhoda Quint, to meet with the board at a future meeting to discuss options for delinquent prop tax collection.

Senior Roads Scholar- Hwy Superintendent/Foreman, Andrew Smith, has completed several years of training through the Technology Transfer Center at UNH and received the honor of Senior Roads Scholar.

Schouler Park – Mr. Sires updated the Board on the grass in Schouler Park. Mr. DiGregorio suggested asking Recreation Director John Eastman, to appear before the Board to discuss the program on the parks, fields, fertilizers, etc.

### BOARD REPORTS AND COMMENTS

Special Event Permits – Mr. Drinkhall requested an update on the Special Event Permit for Rally in the Valley. Mr. Sires advised that a meeting was held with the representatives for Rally in the Valley and they will be providing more information. Mr. Sires next referred to discussion held earlier in the meeting and stated that for some the permitting process may be frustrating. The Town asks that applicants describe events and they develop we may need more information. Earlier in the meeting there was a person who may have been frustrated however, the information requested from the applicant was necessary. Further, the Fire Departments also want to review events in the respective precincts. Mr. Martin suggested that we think about looking at the process and also suggested devising a checklist for events.

Cable Franchise Renewal Committee – Mr. DiGregorio reported a public hearing is scheduled for May 18, 2009 at Town Hall regarding the Cable Renewal Process. Mr.

DiGregorio also advised a survey regarding cable service will in the newspaper as an insert.

Agenda Packet - Mr. DiGregorio asked about having a cut off time for agenda items and receiving the packet of information. There was a discussion by the Board and Mr. Sires suggested that he meet with him to go over this.

Budget Committee – Mr. Drinkhall reported a Budget Committee meeting is scheduled for tomorrow, April 29, 2009.

TANS/Back Taxes – Mr. Drinkhall stated the way the town handle back taxes is bothersome to him. He feels that it is a burden to those who pay taxes and there is a fair amount of people who owe back taxes. Mr. Drinkhall inquired if there was any interest from the Board on being more stringent with collection. Mr. Sires suggested inviting the Tax Collector in for this discussion and this is her purview. There was a discussion by the Board regarding back taxes, payment plans, interest, etc.

School Building Aid – Mr. Dickinson read aloud a proposed letter he prepared on behalf of the Board to send to Sylvia Larson regarding School Building Aid funds. The Board suggested some minor revisions be made to the letter. It was agreed that the letter would be typed up for review and signature at the next meeting.

Conservation Commission – Mr. Weathers reported the next Conservation Commission will be held at Walkers Pond. The Conservation Commission will walk the trails and do an inspection. The Conservation Commission will try to do this on a regular basis in the summer in different areas of town.

Special Event Application – Mr. Weathers stated he has looked at the Special Event Applicant and feels the people who do this on a regular basis have no problem. However, there are some new people to process and some others who think town staff is giving hard time and this is not the case. Mr. Weathers further added the idea of having a review of the application and/or to have a check off is good idea; however to arbitrarily say that staff is trying to make it more difficult or harder than it is as was stated in the letter presented earlier, he does not feel this is true.

Summer Schedule – Mr. Martin reviewed that the Board usually has a summer schedule starting in June of every other week. Mr. Martin further reviewed the Board will however hold meetings in between if necessary. The Board all agreed a summer scheduled should be developed.

#### PUBLIC COMMENTS AND MEDIA QUESTIONS

Andrea Osmum of the Conway Daily Sun asked if anything is planned for Silver Star Day. The Board advised there will be a ceremony in Schouler Park on Saturday.

Ms. Osmun next requested NHDOT and financial documents discussed at the meeting and same were provided

NON PUBLIC SESSION: RSA 91-A.II(C) / TAX MATTERS (4)

This agenda item was canceled.

ADJOURN

The meeting was adjourned at call of the chair at 7:10 p.m.

Respectfully submitted,

Earl W. Sires  
Town Manager