

Minutes of Meeting
CONWAY BOARD OF SELECTMEN

July 14, 2009

The Selectmen's Meeting convened at 4:10 p.m. in the Meeting Room of Conway Town Hall with the following present: Selectmen, Larry Martin, (Chair), C. David Weathers, Howard C. Dickinson and Bob Drinkhall; Town Manager, Earl W. Sires; and Recording Secretary, Karen Hallowell.

Mr. DiGregorio was not present due to other obligations.

PLEDGE OF ALLEGIANCE

Chairman Martin led the Board in the Pledge of Allegiance to the Flag.

SIGNING OF DOCUMENTS

The Board reviewed and signed various documents contained in the signature folder.

CONSIDERATION OF BILLS

The Board reviewed and signed the manifest dated July 16, 2009.

APPROVAL OF MINUTES

Review and consideration of minutes was held until the next meeting.

REVIEW AND CONSIDERATION OF SPECIAL EVENT APPLICATION

North Conway Summer Arts and Crafts Festival by Castleberry Fairs (7/25 & 7/26/09)/North Conway Community Center - The staff advised the application was complete with the exception of the insurance certificate. **Mr. Drinkhall moved, seconded by Mr. Weathers to approve the application for the North Conway Summer Arts and Crafts Festival by Castleberry Fairs on 7/25 & 7/26/09 at the North Conway Community Center pending receipt of the insurance certificate. The motion carried 4-0-0.**

PUBLIC HEARING TO ACCEPT AND DESIGNATE PURPOSE FOR
UNANCITPACTED REVENUE: \$12,000.00 FROM THE STATE OF
NEW HAMPSHIRE TO THE TOWN OF CONWAY

Fire Chief and Emergency Management Director, Steve Solomon, was present for discussion.

The Chairman opened the public hearing at 4:12 p.m.

Mr. Sires advised the Town received funds from the state for ongoing emergency management

ws money from the state that funds ongoing emergency management. The Carroll County Coalition for Public health manages this program. Funds of \$10,000 and \$2,000 were received for developing a reserve corp for people to help our area in an

emergency. There were no public comments or questions and the public hearing was closed. **Mr. Weathers moved, seconded Mr. Dickinson, that we accept on behalf of the town the amount of \$12,000. The motion carried 4-0-0.**

Chief Solomon advised the first official board meeting was held yesterday. They will be hiring someone to manage and they will be applying for another grant.

CONSIDERATION OF UNANTICIPATED REVENUE IN AMOUNTS LESS
THAN \$5,000 / NH RSA 31:95 B, III (B) / A \$4,500 FROM THE STATE
OF NH TO TOWN OF CONWAY

Mr. Sires advised \$4,500 was received from the State of New Hampshire through the Town of Conway and will be going to the Conway Village Fire District for extrication equipment. **Mr. Drinkhall moved, seconded by Mr. Weathers, to accept the \$4,500 from the State of New Hampshire.** Mr. Martin questioned if this will be used for Hurst Jaws? Chief Solomon replied in the affirmative and added they will be replacing old hydraulic tools with new. **The motion carried 4-0-0.**

ACCEPTANCE OF PERSONAL PROPERTY DONATED TO TOWNS AND VILLAGE
DISTRICTS/ NHRSA 31:95-E / (A)DISCUSSION REGARDING OFFER OF A NEW SIGN
FOR CONWAY RECREATION CENTER BY FRIENDS OF CONWAY REC.

Assistant Recreation Director, Mike Lane, was present for discussion.

Mr. Sires advised the Friends of Conway Recreation (FOCR) have offered to replace the existing sign at Conway Rec. The existing sign has been there fifteen plus years and is in need of replacement or work. FOCR has offered to donate a new sign and it would be similar to the existing sign and it would have lights with changeable copy to notice events. The sign is worth approximately \$2500. The benefit to the town is a new sign that will not need maintenance for several years. Mr. Sires next referred the Board to pictures of the proposed sign contained in the agenda packets and reviewed same.

Mr. Dickinson moved, seconded by Mr. Drinkhall, to accept the donation of property and that the design be the same as the upper right hand corner of the printout. The motion carried 4-0-0.

CONSIDERATION OF AGREEMENT, RELEASE AND ACKNOWLEDGEMENT OF
NON-LIABILITY REGARDING BUILDING PERMIT FOR CLASS VI

Public Works Director, Paul DegliAngeli, was present for discussion

Mr. Sires reviewed this matter involves unit at Cranmore Birches. Alvin Miller bought rights back from town a couple of years ago and wants to build a driveway on the road. In order for him to build on Class VI road you need to allow him under certain conditions. Mr. Sires reviewed options as per agreement such responsibilities for maintenance and repairs, etc.

Mr. DegliAngeli explained layout of road, driveway access, etc Mr. DegliAngeli explained where town road actually ends which is before the proposed driveway location and there is nothing to show that it is town road. Mr. DegliAngeli further explained after much research and discussion with town counsel it was determined and an agreement could be made between the town and Mr. Miller If the Board approves same, we will go ahead and issue permit to Mr. Miller.

David Pandora next presented a map of the area and reviewed same with the board.

There was further brief discussion. **Mr. Drinkhall moved, seconded by Mr. Weathers, to approve and sign the agreement. The motion carried 4-0-0.**

DISCUSSION OF BUILDING PERMIT AND DRIVEWAY PERMIT PROCESS

The Board held a discussion regarding building permits and the driveway permitting process for both public and private roads and the fees. There was discussion as to whether the town should start looking at using the construction permit instead of a driveway permit. After discussion, **Mr. Weathers moved, seconded by Mr. Drinkhall to go to driveway permitting process under the construction permit.** Mr. Martin clarified that this is with the understanding that staff will come back with what this will look like and the amount and all agreed.

REVIEW AND CONSIDERATION OF SEASONAL AND PROMOTIONAL DECORATIONS POLICY

Mr. Sires reviewed this matter was before the Board we presented a letter from PSNH regarding not putting things on poles unless through the Town of Conway and the policy on same needed to be amended. In the meantime, we received information from an eventholder wherein they received an approval directly from PSNH to put signs on poles and this was not through the town and this is contrary to the letter we received from PSNH. Further, we have not been able to get in touch with the person who wrote the letter to verify and clarify the information. Mr. Sires next requested the Board review the proposed agreement regarding pole attachments; however to wait on a decision on same until we are able to speak to a representative of PSNH to clarify the new issue that has arisen. The Board agreed to review the draft policy and re-agenda the matter.

APPOINTMENT OF TOWN SERVICE GARAGE BUILDING COMMITTEE

The Board discussed members for the Town Service Garage Building Committee. It was agreed to Board of Selectmen, a Planning Board member a Budget Committee member and members of the community should make up the committee. Mr. Martin and Mr. Drinkhall volunteered to be the Selectboard representatives on the Committee. Mr. Martin advised that from the public, Mike Valladares, has expressed interest in being involved with the committee.

OTHER BUSINESS

Old Bartlett Road Manholes - Mr. Drinkhall asked about the manholes that are protruding out of the road on Old Bartlett Road. Mr. Drinkhall questioned if it is the roadway or the manhole. Mr. DegliAngeli advised that he has had conversations regarding this matter with the NCWP. Mr. Drinkhall advised he would like staff to look into this further. **Mr. Drinkhall moved, seconded by Mr. Dickinson, that we direct staff to look into who is responsible for the correction of sewer manholes that are raised or road lowered on Old Bartlett Road. The motion carried 4-0-0.**

Route 302 - Mr. Martin asked about the condition of Route 302. Mr. DegliAngeli provided a brief explanation. **Mr. Martin moved, seconded by Mr. Drinkhall, that we have Mr. Degliangeli to look into what is happening to Route 302. The motion carried 4-0-0.**

Decorative Lighting - Mr. DegliAngeli discussed the subject of decorative Lighting on Kearsarge Road with the Board. Mr. DegliAngeli reviewed that now the Town is finished with Kearsarge Road and Mechanic Street. The Village Association has money for light and staff had previously come to the Board to ask about lighting and one Board member had expressed opposition about the lighting. Mr. DegliAngeli asked the Board to review and reconsider the decorative lighting as why go through the process if not going to put them up, etc. Mr. Sires reviewed the Town is looking the whole town on the issue of lighting. Mr. Sires advised that he would like to hold on discussion and a decision on this matter until Mr. DiGregorio is present. The Board agreed.

TOWN MANAGER REPORT

North Country Council – Mr. Sires advised the Town received the draft transportation plan from North Country Council this week. There is a copy on hand at Town Hall if the Board would like to review. This is important to and we want to make sure projects important to Conway are on the plan. Further, we need to provide response by to them by August 12, 2009.

Senator Judd Gregg – Mr. Sires reviewed Senator Judd Gregg sent a letter of congratulations to the Town of Conway for the Old Man of the Mountain award. Mr. Dickinson suggested the award be taken to the library for display, The Board agreed.

Quarterly Valley Vision Report - Mr. Sires reported the Valley Vision quarterly report is available and copies will be provided to the board.

Municipal Volunteer Award – Mr. Sires reviewed the NH Local Government Center is looking for nominees for the Municipal Volunteer Award. Mr. Sires advised that if there is any volunteer the Board would like to see recognized forms are available.

Letter from NHMA - Mr. Sires reported a letter has been received from the NHMA regarding downshifting and biannual budget. Mr. Sires reviewed the letter with board and also advised they are establishing a legal fund for legal fees to fight downshifting and are asking towns to contribute to the fund. Mr. Sires will provide the Board with the requested dollar amount at the next meeting and board can decide if they would like to participate.

BOARD REPORTS AND COMMENTS

Letter to Carroll County Commissioners regarding Nursing Home – Mr. Dickinson reviewed at the last meeting the Board heard a presentation on the proposed Carroll County Nursing Home. Mr. Dickinson advised that he has drafted a letter to the Carroll County Commissioners regarding the proposed home and reviewed same with the Board. There was brief discussion by the Board. **Mr. Drinkhall moved, seconded by Weathers to approve and send the letter and the chair will sign on behalf of the Board.** Mr. Martin made it clear that by making this motion and sending this letter that it in no way should be construed that we are not in favor. **The motion carried 4-0-0.**

Hussey Field Events – Mr. Weathers advised that a meeting was held at Hussey Field yesterday to review the field for the upcoming events, Carroll County Kennel Show and the Pow Wow. Mr. Weathers reviewed these are the only two events that have vehicles on the field. Mr. Weathers advised that after the field is mowed and hayed, the town will cordon off the area along the riverbank. Mr. Weathers next commented that if this Board is going to act on and reviewed applications for Hussey Field, he would ask

that the Board take this information into consideration so that no further damage is done to the banks on the river in this field. Mr. Weathers advised that he met with the Carroll County Kennel Club and they were in complete agreement. Mr. Weathers further reviewed that he did not meet with the Pow Wow representative; however, they may have met with Mr. Eastman.

4th of July Sign – Mr. Weathers commented on the great job on the sign again this year done by Conway Rec children for the Fourth of July parade. Also, a thank you to John, Lenore, and Mike for a great parade.

Conservation Commission - Mr. Weathers reported there is no Conservation Commission meeting being held in the month of July. They will be holding the next meeting in August.

Registration Fees – Mr. Martin reported that with regard to surcharges for vehicles and trucks, if someone comes in now and registers for future, they can avoid the surcharge for the future and can register earl. Mr. Martin advised that people should check with the Town Clerks office on this to see if it applies in their situation and see if it is any advantage to them to save money.

PUBLIC COMMENTS AND MEDIA QUESTIONS

Andrea Osmum asked which two upcoming events are being held in Hussey Field. Mr. Weathers advised the Pow Wow and the Carroll County Kennel Club Show.

NON PUBLIC SESSION: RSA 91-A,II(C)/TAX MATTER

At 5:35 p.m., **Mr. Drinkhall moved, seconded by Mr. Weathers, to go into non public session under RSA 91-A, II(c) to discuss a tax matter.** Town Manager Earl Sires and Recording Secretary, Karen Hallowell, was included in the non public session. **The motion carried by unanimous roll call vote.**

The Board returned to public session at 5:36 p.m.

NON PUBLIC SESSION: RSA 91-A,II(A)/TOWN MANAGER EVALUATION

At 5:37 p.m., **Mr. Drinkhall moved, seconded by Mr. Dickinson, to go into non public session under RSA 91-A, II(a) to discuss the Town Manager's Evaluation. The motion carried by unanimous roll call vote.** Recording Secretary, Karen Hallowell was dismissed from the meeting at this time.

The Board returned to public session at the conclusion of the non public session.

ADJOURN

There being no further business, the meeting was adjourned at the call of the Chair.

Respectfully submitted,

Karen J. Hallowell
Executive Secretary