

**Minutes of Meeting**  
**CONWAY BOARD OF SELECTMEN**  
September 24, 2013

The Selectmen's Meeting convened at 4:20 p.m. in the Meeting Room of Conway Town Hall with the following present: Selectmen, C. David Weathers (Chair), Michael DiGregorio, Mary Carey Seavey, Stacy Sand, and Carl Thibodeau, Town Manager, Earl Sires, and Recording Secretary, Karen Hallowell.

PLEDGE OF ALLEGIANCE

Chairman Weathers led the Board in the Pledge of Allegiance to the Flag.

APPROVAL OF AGENDA

Mr. Weathers advised that one item is being added to the agenda item "Review and Consideration of Special Event Applications" as follows: North Conway Library/Bike for Books Annual Fundraiser on October 12, 2013. **Ms. Seavey moved, seconded by Ms. Sand, to approve the agenda as amended. The motion carried unanimously.**

PUBLIC HEARING: TO ACCEPT AND DESIGNATE THE  
USE OF UNANTICIPATED REVENUE:

- a) \$111,326.33 from the LGC Health Trust to the Town of Conway (Health Insurance Refund); and
- b) \$33,788.78 from LGC Property-Liability Trust to the Town of Conway (Liability Insurance Refund)

Mr. Weathers opened the public hearing at 4:21 p.m.

Mr. Sires reviewed that funds were received from the Local Government Center Health Trust and from the Local Government Center Property-Liability Trust. The amounts are refunds to the Town of Conway. Mr. Sires requested the Board except the amounts as revenue.

Mark Hounsell questioned if any of the money will make its way back to the Library line. There was discussion with the Board. The Board reviewed this money will be taken in as revenue to reduce taxes.

Mr. Weathers closed the public hearing at 4:30 p.m.

**Ms. Sand moved, seconded by Ms. Seavey, to accept and designate the use of the \$111,326.33 from the LGC Health Trust to the Town of Conway and \$33,788.78 from LGC Property-Liability Trust to the Town of Conway, as unanticipated revenue. Mr. Sires reviewed that this will be approximately \$.10 on the tax rate. The motion carried unanimously.**

LIBRARY TRUSTEES – SIDEWALK DISCUSSION

Library Trustees, Bill Marvel, Mark Hounsell, and Colleen Hill were present for discussion.

Mr. Marvel stated that the Library has had trouble with winter maintenance along Greenwood Avenue. The Precinct does not plow the sidewalk as it is not theirs and the town does not do it either. They have been trying to figure out how to maintain this sidewalk themselves as they feel it is a liability if they don't. They have discussed buying a snowblower and also they have advertised for someone to do the work with unsatisfactory results. Further, if they buy a snowblower they would then need an exterior shed. Mr. Marvel next advised that at the Trustees last meeting there was further discussion of the sidewalk and he feels they should tear it up and move the pavement over and this would move parking over. You would then have an extra three feet and it could be striped. Mr. Marvel asked that the town do the work, tear up the sidewalk, square it off, pave and stripe, and they would pay for the materials. Also, if anyone has other options other than this, he would listen.

There was a discussion regarding the sidewalk and winter maintenance with the Board. There was also a discussion regarding summer and winter maintenance. Mr. DegliAngeli reviewed that the town sweeps for the District in the summer and he could speak to them about taking care of this area in the winter. After further discussion the Board agreed to ask Mr. DegliAngeli to investigate having the sidewalk maintained by the Precinct. **Mr. DiGregorio moved, seconded by Ms. Seavey, to direct town staff to communicate with the Conway Village Precinct to see if they can come up with a way to maintain the sidewalk.** Mr. Hounsell stated that the Precinct would then be paying to maintain this area and this would be a burden as this is a town expense. The Board reviewed other mutually beneficial cooperative arrangements between the Precinct and the Town. **The motion carried unanimously.**

#### NORTH CONWAY COMMUNITY CENTER – REQUEST FOR BOARD OF SELECTMEN APPROVAL FOR BOUNDARY LINE ADJUSTMENT

There was no representative present for the North Conway Community Center. Mr. Sires advised that we did email Burr Phillips to advise of the meeting.

The Board requested Town Planner, Tom Irving, to give a brief overview of the matter.

Mr. Irving gave an overview of the location of the requested boundary line adjustment. There was a discussion by the Board. No action was taken on this matter.

#### REVIEW AND CONSIDERATION OF RETURN OF PERAMBULATION

Mr. Sires reviewed NH RSA 51 regarding Town Lines and Perambulation of Boundaries. Mr. Sires advised that we did all the town lines except for the line with the State of Maine. Town staff walked the boundaries and found that the limits/blazes are where they should be and marked. We have also notified the adjacent towns. **Ms. Sand moved, seconded by Mr. DiGregorio, to approve the Return of Perambulation 2012. The motion carried unanimously.**

#### DISCUSSION OF BOARD OF SELECTMEN POSITION ON 10 YEAR NHDOT TRANSPORTATION IMPROVEMENT PLAN FOR UPCOMING GACIT MEETING

Mr. Weathers reviewed a GACIT meeting is scheduled for Thursday, October, 26, 2013 here at Town Hall.

Mr. Sires reviewed that at the last meeting of the Selectmen, this Board asked staff to draft a letter for review. Mr. Sires distributed a copy of a draft letter and reviewed same. Mr. Sires also reviewed a news story from the Conway Daily Sun regarding the GACIT hearing held

in Berlin, NH which states that Berlin still wants the Bypass and feels it is important to grow their economy.

The Board discussed the draft letter. Mr. Sires suggested adding a statement to the letter saying that we appreciate the work done on East Conway Road. Mr. DegliAngeli next discussed transportation centers with the Board advising that the farthest center north in New Hampshire is in Dover. Mr. DegliAngeli suggested the idea that a center be brought up to Route 25 and this would tie in with intermodal transportation, bus and trains. Mr. DiGregorio suggested that language be added to the letter concerning Route 153 as there is still about two miles of work to be done. The Board agreed to add to the letter to continue the improvements from the State garage south to the town line on Route 153. The Board also agreed to add language to the letter concerning intermodal transportation and also appreciation for the work done on East Conway Road. **Ms. Sand moved, seconded by Ms. Seavey, that we approve the letter as amended to Mr. Watson at the NHDOT Bureau of Planning and Community Assistance and that this Board gives authorization to the Chair, David Weathers, to sign this letter out of session. The motion carried unanimously.**

#### SIGNING OF DOCUMENTS

- a. NH DRA Summary of Inventory Valuation/Form MS-1 for 2013 – Town of Conway Certification
- b. Certification of Yield Taxes Assessed Map/Lot 240-9
- c. Timber Tax Levy/Warrant Map/Lot 240-9

Tax Assessor, Tom Holmes, presented a full copy of the MS-1 for 2013 to the Board for review. The Board agreed to hold this item until later in the meeting so that the Board could review the document.

**Ms. Sand moved, seconded by Mr. DiGregorio, to approve the Certification of Yield Taxes Assesses for Map/Lot 2409\0-9 and the Timber Tax Levy/Warrant for Tax Map/Lot 240-9. The motion carried unanimously.**

#### CONSIDERATION OF BILLS

- a. Manifest dated 9/26/13 – **Mr. DiGregorio moved, seconded by Ms. Seavey, to approve the manifest dated 9/26/13. The motion carried unanimously.**

#### RATIFICATION OF DOCUMENTS SIGNED OUT OF SESSION

- a. Manifest dated 9/19/13
- b. Payroll dated 9/19/13
- c. Notice of Intent to Cut Wood or Timber Tax Map/Lot 232-86
- d. Notice of Intent to Cut Wood or Timber Tax Map/Lot 260-84

**Mr. Thibodeau moved, seconded by Mr. DiGregorio, to ratify the Manifest dated 9/19/13, Payroll dated 9/19/13, Notice of Intent to Cut Wood or Timber for Tax Map/Lot 232-86 and the Notice of Intent to Cut Wood or Timber for Tax Map/Lot 260-84. The motion carried unanimously.**

#### REVIEW AND CONSIDERATION OF SPECIAL EVENT APPLICATION

- a. North Conway Library/Bike for Books Annual Fundraiser on October 12, 2013 – **Ms. Sand moved, seconded by Mr. DiGregorio, to approve the Special Event Application for**

**the North Conway Library Bike for Books Annual Fundraiser scheduled for October 12, 2013. The motion carried unanimously.**

CONSIDERATION OF MINUTES

9/10/13 – Ms. Sand noted the following correction to the minutes of 9/10/13: Page 1, first paragraph, add Stacy Sand as being in attendance at the meeting. **Mr. DiGregorio moved, seconded by Ms. Seavey to accept the minutes as amended. The motion carried 3-0-2 with Messrs. Thibodeau and Weathers abstaining.**

TOWN MANAGER REPORT

Finance Director Position – Mr. Sires reported that the Town has advertised the position of Finance Director in the local newspaper, the Union Leader, and various websites. The application period closes on October 16, 2013 and then the interview process will start.

Hobbs Street Property – Mr. Sires reported that we are working out some issues of how this property was sold.

Solid Waste Ordinance – Mr. Sires reported a public hearing regarding the Solid Waste Ordinance is scheduled for October 8, 2013

Fairpoint – Mr. Sires reported that he and Mr. Weathers met with representatives of Fairpoint recently. Mr. Weathers reviewed there were concerns raised with regard to response time for incidents involving polls. Currently Verizon trucks have to come from Belmont or Lancaster which is a long distance. Mr. Weathers next advised that the representatives from Verizon advised that they have acquired land in Ossipee and plan to store polls at this location. The town had offered to stores polls here as well and they may still look into this matter. Verizon also asked about storing a bucket truck here as well but we would have to look at space issues. Ms. Sand questioned where they are located in Maine. Mr. Sires advised that the Verizon representatives did talk about contracting with someone in western Maine but they do not have anyone yet. Mr. DiGregorio advised the closest location in Maine is Lewiston at this time.

NH Housing – Mr. Sires reported the Town received a letter from NH Housing advising the have received an application for federal housing tax credits for the Greatbridge Properties project. They wanted to know if we had any comments on the project and, if so, we can send them along to NH Housing.

SIGNING OF DOCUMENTS- (continued from earlier in meeting)

a. NH DRA Summary of Inventory Valuation/Form MS-1 for 2013 – Town of Conway Certification

**Mr. DiGregorio moved, seconded by Ms. Sand, to sign the NH DRA Summary of Inventory Valuation/Form MS-1 for 2013. Mr. Holmes gave a brief overview of the document. The motion carried unanimously.**

BOARD REPORTS AND COMMENTS

ESAA – Mr. Thibodeau reported that the Airport is moving ahead with the taxiway project and this should be wrapped up in about two weeks.

Planning Board – Mr. Thibodeau reported the Planning Board met two weeks ago and there was discussion regarding the sign ordinance. The Planning Board decided all in favor to revisit the sign ordinance and take a look at what we have now. Also, they will form a committee of two Selectmen, two Planning Board members and, also, have a few at large members. Mr. Thibodeau questioned if there are two Selectmen interested in serving on the committee he would bring this to the Planning Board. Ms. Seavey and Mr. Thibodeau volunteered to serve on the committee.

LMWVSWD – Ms. Sand reviewed that a directive came out of the last LMWVSWD meeting to redevelop the brochure for the transfer station. Instead Mr. DegliAngeli came up with the idea of a card. Ms. Sand distributed the card to the Board and reviewed same.

Household Hazardous Waste Day – Mr. Weathers commented that he stopped by the transfer station on Household Hazardous Waste Day and it was busy. The day went off without a hitch.

MWVEC – Ms. Seavey stated that the MWVEC Annual Meeting is scheduled for November 22, 2013 at the Red Jacket. They are soliciting for Board members. Also, they do have a regular meeting tomorrow night as well.

Valley Vision – Mr. DiGregorio reported that football started for KHS and the games are shown live on Valley Vision. There was an additional camera on the field and another one will be added for any games going forward.

Conservation Commission – Mr. Weathers reported a Conservation Commission meeting was held that week; however, he was sick and unable to attend.

School Meeting – Ms. Seavey reported that she attended a meeting last night regarding the closing of Pine Tree School. Comments were made at that meeting on the Town's interest in this building. Ms. Seavey asked if we could clarify this issue. Mr. Sires reviewed that this Board had asked that staff look at the needs for town hall for the future and we have looked at other buildings, etc but we have never looked at the school building specifically. The Town never looked at Pine Tree School as it is not available but, if it was in the future, we could look at it if this is the direction the Board gives. The staff has done no analysis on this or has not been involved with thinking about this at all. Ms. Sand reviewed that she did advise at a Budget Committee meeting previously that we have issues regarding space and we would think about looking at this building if asked to.

#### PUBLIC COMMENTS AND MEDIA QUESTIONS

Alicia Fitzpatrick voiced her concerns over the recent abandonment of Rockhouse Mountain road, a Class 6, road. The Board held discussion with Ms. Fitzpatrick and also reviewed previous discussions held in this regard. The Board advised Ms. Fitzpatrick to seek legal counsel or file a claim on the validity of the abandonment.

#### NON PUBLIC SESSION: NH RSA 91-A:II(a)– TOWN MANAGER EVALUATION

At 6:33 p.m., **Ms. Seavey moved, seconded by Mr. DiGregorio, to go into non public session under NH RSA 91-A:II(a) to discuss the Town Manager Evaluation.** The nonpublic session included Town Manager, Earl Sires. **The motion carried by unanimously roll call vote.**

At 7:08 p.m. the Board returned to public session. A motion was made in nonpublic session to seal the minutes.

ADJOURN

At 7:09 pm, the meeting adjourned at the call of the Chair.

Respectfully submitted,

Karen J Hallowell  
Executive Secretary