

**Minutes of Meeting  
CONWAY BOARD OF SELECTMEN**

December 2, 2014

The Selectmen's Meeting convened at 4:04 p.m. in the Meeting Room of Conway Town Hall with the following present: Selectmen, C. David Weathers (Chair), Mary Carey Seavey (Vice Chair), Michael DiGregorio, Stacy Sand, and Carl Thibodeau, Town Manager, Earl Sires, and Recording Secretary, Karen Hallowell.

PLEDGE OF ALLEGIANCE

Mr. Weathers led the Board in the Pledge of Allegiance to the Flag.

APPROVAL OF AGENDA

Mr. Weathers advised that the Valley Vision agenda item would be moved ahead of the budget discussion. **Ms. Seavey moved, seconded by Ms. Sand, to approve the agenda. The motion carried unanimously.**

CONSIDERATION OF UNANTICIPATED REVENUE LESS THAN \$10,000/RSA 31:95-B, III (B)

a. \$100.00 from Mr. & Mrs. John Pepper to the Damon O'Neal Scholarship held by the Trustees of the Trust

Ms. Gilligan reviewed that this is funds for a scholarship for students pursuing skiing at college. This was received at town hall in the mail and she forwarded information for this to the scholarship committee. **Ms. Sand moved, seconded by Mr. DiGregorio, to accept the \$100 from Mr. & Mrs. John Pepper to the Damon O'Neal Scholarship held by the Trustees of the Trust. The motion carried unanimously.**

AUTHORIZATION FOR HOUSEHOLD HAZARDOUS WASTE DAY

Mr. Sires reviewed that this Authorization allows Public Works Director, Paul DegliAngeli, to apply for funding for Household Hazardous Waste Day. **Ms. Sand moved, seconded by Mr. DiGregorio, to approve the Certificate of Authorization for Household Hazardous Waste Collection Day for 2015.** There was brief discussion. **Ms. Sand amended the motion, seconded by Mr. DiGregorio, to approve the Certificate of Authorization for Household Hazardous Waste Collection Day for 2015 and to designate Paul DegliAngeli as the person in charge of this program. The motion carried unanimously.**

WATER SYSTEM AGREEMENT

Mr. Sires reviewed previous discussions and changes regarding the proposed agreement for the water system. Mr. Sires next reviewed the proposed agreement with the Board. Mr. Sires reviewed that there will be no interest on the capital charges but he suggests to have interest charged for overdue accounts and suggests 5%. The Board agreed.

Ms. Seavey asked if someone withdraws from the agreement if this is split with others. Mr. Sires responded in the affirmative. There was brief discussion. It was agreed that part five of the proposed agreement would be amended to just say equal share and that the language

regarding 1/9<sup>th</sup> would be removed. It will state equal share of users. It was next agreed that 1/9 would be taken out of the last paragraph of part four.

Mr. Sires next reviewed that his understanding from the DRA is that these types of one time expenditures should be a warrant article. Another option may be to put funds in a capital reserve account. There was a brief discussion by the Board.

**Ms. Seavey moved, seconded by Ms. Sand, to accept the agreement as amended and forward to the parties. The motion carried unanimously.**

#### VALLEY VISION – REVIEW OF BUDGET AND ANNUAL AGREEMENT

Bill Edmunds, General Manager of Valley Vision, joined the meeting. Mr. Edmunds distributed and reviewed a proposed budget with the Board. There was a brief discussion with the Board regarding digital cameras, recording, etc.

Mr. Sires next reviewed the proposed Valley Vision Annual Agreement with the Board. Mr. Sires noted that the language would be corrected as the copy distributed stated Library Trustees but should just say Town of Conway. Mr. Sires next reviewed that if the Board of Selectmen approve the agreement it would be contingent upon voter approval at the 2015 town meeting in April. Mr. Sires next reviewed that this is the same agreement as we have had for the last several years. Mr. Sires next reviewed that an amount would need to be filled in on the proposed agreement. The amount requested is \$100,470. There was brief discussion by the Board. **Mr. DiGregorio moved, seconded by Ms. Seavey, that we enter into a contract with Valley Vision for 2015 as amended using the number \$100,470. The motion carried unanimously.**

#### PROPOSED 2015 BUDGET

- a. Executive – Mr. Sires gave a brief overview of the proposed 2015 Executive budget.
- b. Legal – Mr. Sires gave a brief overview of the proposed 2015 legal budget. Mr. Sires advised the budget decreases; however, we will have some tax cases next year and also Transvale matters.
- c. Ambulance – Mr. Sires reviewed the proposed Ambulance 2015 budget.
- d. Fire and Emergency Management – Emergency Management Director, Chief Steve Solomon, appeared before the Board. Chief Solomon gave a brief overview of the proposed 2015 Fire and Emergency Management budget. Mr. Sires reviewed the increases to the non precinct fire line.

Chief Solomon next reviewed and discussed fire ponds with the Board. Chief Solomon stated there are a number of fire pond issues including a broken hydrant in Center Conway and also issues with ponds in Redstone and East Conway. Chief Solomon next stated that he asked for \$6,500 for this but it may be more. However if we can coordinate this work with the public works department then it may be less than this amount.

There was next a discussion of fire ponds, hydrants, maintenance, inspections, costs, and non precinct fire areas by the Board. There was also a discussion of whether the town or precincts are responsible for the ponds. There was next discussion by the Board regarding sending a letter to the precincts asking the precincts to provide a status on their dry hydrants. **Mr. DiGregorio moved, seconded by Mr. Thibodeau, that we direct staff to draft a letter to**

**send to all precincts asking for the functionality of the existing dry hydrants in the precinct or non precinct areas they cover.** There was further discussion on fire pond maintenance, responsibility, etc. **The motion carried unanimously.** Mr. DiGregorio next requested that a respond by date be put on the letter as well. The Board agreed.

There was next discussion as to whether the Board should add \$6,500 into the budget, have a warrant article, or add this to one of the capital reserve funds. It was agreed by the Board to hold off on this and wait to hear back from the precincts before a decision is made.

Ms. Sand next stated that she would also like to have an agenda item in the future to have discussion of a way to have a reporting system for the fire ponds.

e. Welfare – Mr. Sires gave an overview of the proposed 2015 Welfare budget. There was brief discussion regarding an increase to the administration line.

f. Patriotic Purposes - Mr. Sires gave an overview of the proposed 2015 Patriotic Purposes budget. There was a brief discussion by the Board regarding Fourth of July and fireworks.

g. Conservation - Mr. Sires gave an overview of the proposed 2015 Conservation Commission budget. Mr. Sires next stated that at the next meeting of this Board there will be a discussion of how revenues come to the Board.

h. Debt Principal – Ms. Gilligan gave a brief overview of the proposed 2015 Debt Principal budget.

i. Debt Interest - Ms. Gilligan gave a brief overview of the proposed 2015 Debt Interest budget.

j. Interest on TANS - Ms. Gilligan gave a brief overview of the proposed 2015 Interest on TANS budget.

Mr. Sires next reviewed that the bond for the library will be paid off soon; however, now CRF articles are going up and maybe it is a good idea to look at bonding some of the projects on the schedule. Mr. Sires advised that scenarios for same will be brought to a future meeting.

#### SIGNING OF DOCUMENTS

There were no documents presented for signature.

#### CONSIDERATION OF BILLS

a. Manifest dated 12/4/14 – **Ms. Sand moved, seconded by Mr. DiGregorio, to approve the manifest dated 12/4/14. The motion carried unanimously.**

#### RATIFICATION OF DOCUMENTS SIGNED OUT OF SESSION

There were no documents signed out of session to ratify.

#### REVIEW AND CONSIDERATION OF SPECIAL EVENT APPLICATIONS

There were no special event applications presented for consideration.

CONSIDERATION OF MINUTES

11/18/14 – Ms. Sand moved, seconded by Mr. DiGregorio, to approve the minutes of 11/18/14 as written. The motion carried unanimously.

TOWN MANAGER REPORT

Recreation Feasibility Study – Mr. Sires reported the recreation feasibility study is underway.

Archiving Project – Mr. Sires reported that the Town Clerk's office received funding from a warrant article in 2014 to archive records. The Town Clerk's office has been very busy this year. We are putting out an RFP for the project and will get this under contract before the end of the year and then encumber the funds.

MWVSTA – Mr. Sires reported that the Board will see an agreement for the MWVSTA for grooming trails in the next few weeks to consider.

BOARD REPORTS AND COMMENTS

There were no board reports

PUBLIC COMMENTS AND MEDIA QUESTIONS

Daymond Steer of the Conway Daily Sun asked about the Fire Chief's interest in how much water they have and fire ponds. Mr. Weathers gave an explanation of water sources, hydrants, etc.

Ms. Hallowell suggested that the town ask the public to submit photos of the various events occurring for the 250<sup>th</sup> anniversary celebrations throughout the year and that the Selectmen choose one of the photos for the cover of the 2015 town report. The Board agreed.

NON PUBLIC SESSION / NH RSA 91-A:3.II(c) – TAX MATTER

This non public session was canceled.

ADJOURN

At 6:01 p.m. the meeting adjourned at the call of the Chair.

Respectfully submitted,

Karen J Hallowell  
Executive Secretary