

CONWAY PLANNING BOARD

MINUTES

NOVEMBER 13, 2008

A meeting of the Conway Planning Board was held on Thursday, November 13, 2008 beginning at 7:03 pm at the Conway Town Office in Center Conway, NH. Those present were: Chair, Steven Porter; Selectmen's Representative, Robert Drinkhall; Vice Chair, Martha Tobin; Theodore Sares; Patricia Sell; Alternate, John Edgerton; Planning Director, Thomas Irving; and Acting Recording Secretary, Karen Hallowell.

REVIEW AND ACCEPTANCE OF MINUTES

Mr. Sares offered the followed amendment to the minutes of September 25, 2008: Page 4, First full sentence on the page should read "Mr. Sares stated he tends to agrees with Mr. Drinkhall and know that you have to mitigate it at the source and not far away, but this may be one alternative. **Mr. Edgerton made a motion, seconded by Mr. Drinkhall, to approve the Minutes of September 25, 2008 as amended. Motion carried unanimously.**

Mr. Drinkhall made a motion, seconded by Mr. Edgerton, to approve the Minutes of October 9, 2008 as written. Motion carried 5-0-1 with Ms. Sell abstaining.

PUBLIC HEARING – §123-29.A. – SITE PLAN REVIEW REGULATIONS

This is a public hearing to add the following language, "In order to mitigate nuisance to abutting residential uses and residentially zoned lands, the Planning Board may increase the buffer depth to as much as fifty (50) feet. The Board may also require additional mitigation (including but not limited to vegetation and fencing) or a combination of mitigation strategies to protect abutting residential properties".

The public hearing was opened at 7:05 pm Mr. Porter asked for Board comment; Mr. Sares questioned the distance. Mr. Irving explained it could go up to 50'. Mr. Sares questioned what the distance is now. Mr. Irving advised it is 10' and this would add 40' more. This gives the Board the authority to go up to 50'. Mr. Sares questioned if this is for commercial. Tom advised this is for multifamily and non residential so this could be apartment buildings as well. Mr. Sares questioned if someone wanted to split their lot would they be affected. Mr. Irving advised that single family and duplexes would not be affected. There were no further questions or comments from the Board.

Mr. Porter asked for public comment. Ed Poliquin further questioned the language regarding increasing the buffer. Mr. Irving explained same again advising that setbacks in some case are as little as 10' and this proposed language would allow the Planning Board to increase the buffer to 50'. This is to allow the Planning Board to increase the depth for circumstances where it sees it is needed. Mr. Poliquin stated if someone goes to an engineer, then how would an engineer design the project if it is arbitrary. Mr. Sares explained and the engineer should design the

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project up to 50' and put in some variables and go from there, it is not arbitrary. Mr. Poliquin stated it sounds then like you will have to come in to the planning board with a preliminary concept to find out how the Board feels. Mr. Irving explained there is a provision in the regulations for conceptual review as well as a design review. Mr. Poliquin asked if this only applies to a commercial use going up against a residential use. Mr. Irving explained it applies where a commercial or multi family use property comes up against a residentially zoned property or a residential use property. Mr. Irving read aloud the proposed language for clarity: In order to mitigate nuisance to abutting residential uses and residentially zoned lands. Mr. Poliquin indicated he understood. There were no further comments or questions from the public.

The public hearing was closed at 7:10 p.m. **Mr. Sares made a motion, seconded by Ms. Tobin, to adopt the proposed amendment to §123-29.A as written. Motion carried unanimously.**

LEE FAMILY ENTERPRISES, LLC – WEST SIDE ROAD APARTMENTS – FULL SITE PLAN REVIEW (PID 217-24) FILE #FR08-08

Burr Phillips of Civil Solutions, representing Norman Lee, owner of Lee Family Enterprises, LLC, appeared before the Board. This is an application to construct a 6-unit apartment building at 2695 West Side Road, North Conway.

Mr. Phillips reviewed the plans with the Board advising this is the site of the former Cliffside Restaurant. The proposal is to construct a 6 unit apartment building (six one bedroom apartments). The existing building at the location has 8 apartments and a coffee grinding business in the basement and is a 5,000 square foot building. Mr. Philips also briefly reviewed the abutting locations with the Board. Mr. Philips next reviewed that the sidewalks, pavements, septic, parking lot - all of the infrastructure are existing from when it was a restaurant.

Mr. Philips next advised they have five carry over waivers from when it was the Cliffside Restaurant. 1) There are two driveways one West Side Road; 2) One of the driveway entrances is 41 feet wide on West Side Road at the curb instead of 36' wide; 3) The driveway curb flares are less than 25" but as far as turning movement there is no issue with getting in and out; 3) There is some existing parking lot lighting such as utility style light on a pole over the dumpster, a light over in a tree, and lights on the islands near the driveway and so the waiver is requested to continue to leave the lights; 4) 1/3 to 1/2 of the parking spaces are in the front buffer leftover from when it was restaurant and they are asking for this waiver to continue so as not to have to tear out what is existing; and 5) Mr. Philip stated the last notable item it that Justamere is not built in the center of the road right of way and is actually skewed toward this property and so as part of the approval the owner is granting an easement of 3' onto their property for road maintenance and this would give the town 10' over from the pavement for plowing, drainage or whatever they needed to do.

Mr. Irving recommended the application be accepted as complete. **Mr. Drinkhall made a motion, seconded by Ms. Sell, to accept the application of Lee Family Enterprises, LLC for a full site plan review as complete.** Ms. Tobin asked about waivers and asked if they carry over. Mr. Porter suggested getting some of the issues out of the way and bringing the site into

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compliance, i.e., since they are changing the appearance of the site and a major project, they should get some of the non conformities out of the way, such as the parking in the buffer, two driveways, lighting etc. The majority of the Board agreed. Mr. Porter questioned of the applicant would be agreeable to bringing the site into compliance. Mr. Philips advised he would have to speak to his client. Mr. Irving advised since they have requested waivers the Board should act on same or defer application to a subsequent meeting and they can submit revised plans. There was a discussion by the Board with some members in favor of granting the waivers while other Board members felt they would like to see the site be brought into compliance.

There was a discussion regarding the three driveways. Mr. Burr explained there is a need to get to the back of the existing building to get to the dumpsters and by eliminating one of the driveways on West Side they would have to come back with a request for another waiver because there would not be enough room between the small island between the driveway and the existing building (there is only 14 ft) and they would have to scoop out part of the island to get more room.

There was further brief discussion regarding the former use and current use of the building and the parking and non-compliance situation.

No further comments by the Board or public.

Mr. Sares moved, seconded by Mr. Edgerton, to grant the waivers. Mr. Porter asked if the Board would like to vote on the waivers all at once or individually. Mr. Sares advised his motion was plural. There was brief discussion as to acting on the waivers individually or all at once. **Mr. Sares amended his motion, seconded by Mr. Edgerton to do them individually. The motion carried unanimously.**

Mr. Porter read the waiver request for §123-20.C. **Mr. Edgerton made a motion, seconded by Mr. Sares, to grant the waiver for §123-20.C.** Mr. Porter asked for Board comment. There were no Board comments. Mr. Porter asked for public comment. No public comments. **Motion failed 2-4-0 with Messrs Edgerton and Sares voting in favor and Ms. Tobin and Sell and Messrs Drinkhall and Porter voting in the negative.**

Mr. Porter read the waiver request for §123-20.F/§131-67.C.8.b. **Mr. Edgerton made a motion, seconded by Mr. Sares, to grant the waiver for §123-20.F/§131-67.C.8.b.** Mr. Porter asked for Board comment. There were no Board comments. Mr. Porter asked for public comment. No public comments. **Motion fails 3-3-0 with Ms. Sell and Messrs Edgerton and Sares in favor and Ms. Tobin and Messrs. Drinkhall and Porter voting in the negative.**

Mr. Porter read the waiver request for §123-20.F/§131-67.C.8.f. **Mr. Edgerton made a motion, seconded by Mr. Sares, to grant the waiver for §123-20.F/§131-67.C.8.f.** Mr. Porter asked for Board comment. There were no Board comments. Mr. Porter asked for public comment. No public comments. **Motion fails 3-3-0 with Ms. Sell and Messrs Edgerton and Sares in favor and Ms. Tobin and Messrs. Drinkhall and Porter voting in the negative.**

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Mr. Porter read the waiver request for §123-26. **Mr. Edgerton made a motion, seconded by Mr. Sares, to grant the waiver for §123-20.F/§131-67.C.8.f. to grant the waiver for §123-26.** Mr. Porter asked for Board comment. Mr. Porter asked for public comment. There were no public or Board comments. **Motion fails 3-3-0 with Ms. Sell and Messrs Edgerton and Sares in favor and Ms. Tobin and Messrs. Drinkhall and Porter voting in the negative.**

Mr. Porter read the waiver request for §123-29.A.2. **Mr. Edgerton made a motion, seconded by Mr. Sares, to grant the waiver for §123-29.A.2.** Mr. Porter asked for Board comment. There were no Board comments. Mr. Porter asked for public comment; No public comments. **Motion failed 1-5-0, with Mr. Sares in the affirmative and Ms. Sell and Tobin, and Messrs, Edgerton, Drinkhall and Porter in the negative.**

Mr. Irving next questioned if the Board would like to continue to the application to give the applicant the opportunity to resign the plan or deny the application. Ms. Tobin advised she would like to continue the matter to see if the applicant is interested in meeting with what the Board is requesting. Mr. Philips advised he would go back to his client and ask. **Mr. Drinkhall moved, seconded by Ms. Tobin, to continue this matter to the January 22, 2009 meeting to give the applicant time to redesign and resubmit plans. The motion carried unanimously.**

MOUNT WASHINGTON VALLEY ECONOMIC COUNCIL – 17-LOT SUBDIVISION AND BOUNDARY LINE ADJUSTMENT REVIEW CONTINUED (PID 262-86.2 & 265-152) FILE #S08-04

Josh McAllister of H.E. Bergeron Engineers appeared before the Board. This is an application to subdivide 74± acres into 17-lots, extend Technology Lane, and construct two new roads and a boundary line adjustment to add land to Technology Lane. This application was accepted as complete on June 12, 2008.

Mr. Porter advised the applicant has requested a continuance until January 22, 2009. Mr. Irving advised the Board received a letter from the Conway Village Fire District advising that as of October 31, 2008, it would be approximately 120 days before they could even give approval for the subdivision because they are waiting for EDA funding confirmation and so January 22, may not give them enough time.

Mr. McAllister stated there may be another scenario if they went through DES well siting procedures for each of the wells on the lot. If they got DES subdivision approval they would be able to approve the lot because the wells were the issue for them not having had them reviewed prior to that. Mr. Irving questioned if he had applied to DES yet. Mr. McAllister replied in the affirmative they have applied for subdivision approval but stated they have not yet submitted well siting information. Mr. Irving questioned if they anticipate getting this in time for January 22, 2009. Mr. McAllister replied in the affirmative. Mr. Irving advised the information would need to be submitted early January. Mr. Irving suggested instead the February meeting as his understanding was that DES was not aware of subdivision application. Mr. McAllister advised he received a response letter regarding their application and would be ready for the January meeting.

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Mr. Irving suggested continuing the matter until February 12 with a requirement that all new information to be submitted by January 23. **Mr. Drinkhall made a motion, seconded by Ms. Tobin, to continue the Subdivision and Boundary Line Adjustment Review for the Mount Washington Valley Economic Council until February 12, 2009 with new information to be submitted by end of business January 23, 2009. Motion carried unanimously.**

Mr. Poliquin advised that people were here at the meeting that received public notice stating a subdivision was going in with a 45 foot high, 200 gallon water tower and they would like to know what is going on.

Mr. Drinkhall moved, seconded by Ms. Tobin, to reopen the public hearing. The motion carried unanimously.

Ms. Tobin left the meeting at 7:45 p.m.

Mr. Poliquin asked for an overview. Mr. McAllister explained that CVFD is not willing to give approval on the site without water and sewer. They need wells and a fire suppression system on site to get approval. Because of the timing with the grant and when the water and sewer is going in and the MWVEC project, the MWVEC wanted to moved their project forward ahead of the municipal water and sewer. They would like to start marking the lots. Once the water and sewer is in the tank will not be required. If the municipal water and sewer does not come through they will still be able to provide water and fire suppression services.

An unidentified man in the audience questioned the site lines of the tank – where the tank is visible from? Mr. McAllister advised he did not know. Mr. McAllister added that it would be located in the center of the property further up from where the current building is located and to the right.

Michael Hager of mineral Spring Road questioned how will it affect the tower that is on Pine Hill where there is very little underground rivers running through that part of town. Mr. McAllister again advised that he did not know the answer to this question. Mr. Hager also questioned why they are building more houses out there when the MWVEC is supposed to be looking at the economy of the valley and there are already houses vacant houses and houses for sale in town. Mr. McAllister advised this development is for commercial development, professional office space, and not housing.

The public hearing was closed at 7:52 p.m.

Mr. Irving suggested to Mr. McAllister that based on the public comment received you may want to take a look at this facility, the visual impact the water tank, in case questions arise at the next meeting. Mr. McAllister agreed.

Mr. Drinkhall made a motion, seconded by Mr. Sares, to continue the Subdivision and Boundary Line Adjustment Review for the Mount Washington Valley Economic Council until February 12, 2009 with new information to be submitted by end of business January 23, 2009. Motion carried unanimously.

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**RIVER RUN COMPANY, INC / THE STATION HOUSE – FULL SITE PLAN REVIEW
(PID 218-56) FILE #FR08-07**

Mr. Irving stated that the applicant has requested a continuance. **Mr. Edgerton made a motion, seconded by Mr. Sares, to continue the full site plan review for the River Run Company until December 11, 2008 with new information to be submitted by end of business November 28, 2008. Motion carried unanimously.**

Chairman Porter called for a recess of the meeting at 7:55 p.m. to allow for the next applicant to set up for a presentation. The Chair reconvened the meeting 8:07 p.m.

OTHER BUSINESS

Red Jacket Mountain View Inn (PID 230-51) – Determination regarding sound and visual impact (File #MR08-01): Peter Imse of Sulloway & Hollis representing the Red Jacket appeared before the Board.

Mr. Irving advised the Board has additional information in their agenda packets for review this evening with regard to sound attenuation the Red Jacket is proposing.

Attorney, Peter Imse of Sulloway and Hollis introduced himself and advised he is representing the Red Jacket. Mr. Imse next advised that with him this evening were Eric Ruder of Ruder Associates; Paul McBride, Executive VP/Red Jacket Mountain View Resort; David Bowden, Assistant GM/Red Jacket Mountain View Resort; Ken Smith, Director of Operations/Red Jacket Mountain View Resort; Ron Alexander, Construction Manager, Red Jacket Mountain View Resort; and Jason Surkowski, Assistant to Peter Imse of Sulloway & Hollis.

Mr. Imse next advised he was before the Board this evening to discuss the heat recovery units. Mr. Imse reviewed that previously the Board determined the heat recovery units were a noise and visual nuisance and imposed a condition that the Red Jacket take steps to abate the nuisance. Mr. Imse next discussed the definition of a nuisance and how to abate or mitigate a nuisance. In this case the nuisance is sound and how to mitigate sound. Mr. Imse next discussed that since the last meeting they have engaged in a lot of activities --Eric been to the site on a couple of occasions to measure sound, get data, address questions, meet with the client and abutters, and evaluate different options to mitigate noise and visual impacts of the HRU's. They have also met with abutters face to face at his office, and had communications back and forth exchanging thoughts and fielding questions. They have also identified products and have narrowed the products down to two. Tonight they will be presenting what they believe is the most reasonable and appropriate solution. Mr. Imse added that, most importantly, assuming this is implemented as proposed, this will be acceptable to the abutters as well.

Mr. Imse next introduced Eric Ruder. Mr. Ruder reviewed a slide screen presentation with the Board. Mr. Ruder reviewed the sources of noise – the three heat recovery units, discharge air louvers, inlet louvers and boiler section. Mr. Ruder advised the only practical option is a sound barrier. Mr. Ruder next reviewed a proposed 12' barrier along the parking area and advised this is what they found will work the best. Mr. Ruder advised they would also put in concrete

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footings between the pavement and the propane tanks. Mr. Ruder further discussed the corral area with propane and advised they need to take this into consideration in the final plans. Mr. Ruder stated they have recommended to their client that this is the best solution (as presented in the plans given to the Planning Board today). Mr. Ruder next advised they would use a *Sound Fighter System* type of material.

Mr. Imse stated the proposal as presented mitigates noise and addresses visuals concerns. Mr. Imse stated it satisfies conditions of approval. Mr. Imse further advised that the client has not yet selected the final material type, but based on cost the client will be choose the material. Mr. Imse stated he felt this is satisfying the condition of approval and asked the Board to delegate authority for approval to staff or he also has no problem submitting final plans for approval if this Board would like. He advised he would submit plans for height, specific product, etc, so the abutters can verify this if necessary. However, his client would favor that you give authorization to a municipal official so they can get the footings in the ground before the freeze.

Mr. Irving advised that this cant be delegated to staff. If the systems are acceptable, the Board could approve the location as it has been shown. If the Board finds this as an acceptable remedy they may make a finding of so and that would authorize them to commence the construction of one or the other system or either if both are acceptable.

Mr. Imse commented on their commitment to the provide information to the public ahead of time so they have assurances it was done in a public meeting.

Mr. Drinkhall questioned if the unit would not be in sight of the abutters with the 12' wall. Mr. Imse advised the engineer took sight lines and Ms. Reddington is the only one who may see something. It won't cover the duck work on top of the units but it will block the vents on the front of the units. .

Mr. Porter opened the discussion for public comments.

Catherine Reddington of Duprey Road advised they took measurements from her back yard. Ms. Reddington commented they have done a very good job. Ms. Redding further stated she would like to have everything on paper; however, since this meeting is taped that is good enough for her. Ms. Reddington further commented that Mr. Imse has done an excellent job and with great faith to the abutters and great integrity and persistence.

Jim Kelly spoke about the process and questioned if when this is done – is it done? Mr. Kelley had concerns about what would happen if this doesn't get built the way it is supposed to tonight.

Mr. Furman spoke about Mr. Kelley's concern and added that if the wall is built based on the proposal seen from Mr. Imse then they are satisfied so long as what they are building is built the way they say it will be built.

Ms. Sell asked if the abutters are pleased with the proposed plan. The abutter's general consensus was yes they liked the plan as proposed. No one spoke in the opposition to the plan.

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Mr. Imse stated he understands that if the wall is not built as proposed they haven't satisfied the condition and they will have to be back before the Board.

Tom Irving explained the board what he will be inspecting on the property should they choose to approve the proposed plan. **Mr. Edgerton moved, seconded by Mr. Drinkhall, to make a finding that the proposed remedy satisfies the conditions set by this Board on its February 28, 2008 meeting and that it is deemed an acceptable field change and they may commence construction.** Ms. Sell advised she had some questions. **Mr. Drinkhall withdrew his second and Mr. Edgerton withdrew his motion.**

Ms. Sell asked if they intended on still using product M-90. Mr. Imse replied in the negative. Ms. Sell next questioned if the deflective portion of the panels will be placed on the Red Jacket side. Mr. Ruder stated the absorbent side will go toward the units and the reflective side will go toward the Red Jacket. Ms. Sell questioned if the panels will be caulked. Mr. Ruder advised they will use whatever the manufacture recommends for the particular method of installation. **Mr. Edgerton moved, seconded by Mr. Drinkhall, to make a finding that the proposed remedy satisfies the conditions set by this Board on its February 28, 2008 meeting and that it is deemed an acceptable field change and they may commence construction. The motion carried unanimously.**

KGI Mountain Valley Mall, LLC (PID 246-35) – Conditional Approval Expiring (File #FR08-04): Mr. Drinkhall made a motion, seconded by Mr. Sares, to extend the conditional approval for KGI Mountain Valley Mall, LLC until January, 22 2009 to satisfy conditions. Motion carried unanimously.

Pastureview Development (PID 283-22.1) – Conditional Approval Expired (File #S07-07): Mr. Irving stated that this application expired on October 23, 2008. Mr. Irving stated that the October 23, 2008 Planning Board meeting was canceled, however, staff has not heard from the applicant at all in regards to this application.

Mr. Drinkhall made a motion, seconded by Mr. Edgerton, to deny the Pastureview Development for a two-lot subdivision without prejudice for failure to meet the conditions. Motion carried unanimously.

Mountain Valley Car Wash (PID 246-41) – §123-4.A.5 – File #NA08-11: Robert Gillis of Mountain Valley Car Wash appeared before the Board. Mr. Gillis stated that he would like to construct a 217 square foot addition to the existing building and add a customer pay station to an existing vacuum island.

Mr. Porter asked for Board comment. There were no comments by the Board. Mr. Porter asked for public comment. There were no comments from the public

Mr. Drinkhall made a motion, seconded by Mr. Edgerton, that the Planning Board determined that based on the provisions of §123-4. A. 5., regarding applicability, that the construction of a 217 square foot addition to the existing building and the addition of a

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customer pay station on an existing vacuum island is not subject to a Minor or Full Site Plan Review because it has been demonstrated that the change of use and/or physical changes to the site are insignificant relative to the existing development. Motion carried 5-0-0

Randy Cooper – Discussion regarding zoning changes relating to campgrounds in the floodplain: Randy Cooper of Cooper Cargill Chant appeared before the Board.

Mr. Irving advised that Mr. Cooper's client came before the ZBA for an appeal to an administrative decision to expand an existing campground. That appeal was denied and his request for rehearing was denied and now the applicant has filed an appeal with the court of the expansion of non conforming use in the residential agricultural district. Part of this property's issues that Mr. Cooper is here to discuss today are being litigated.

Mr. Cooper advised that he represents the Saco River Campground and there property is down in the flood plain. Mr. Cooper advised he is here tonight trying to get the thoughts of the Planning Board on a campground by special exception allowing them to expand. This campground would be able to expand if he can get the special exception because they are now served by water and sewer. Before they could not because they didn't want more septic in the floodplain not now since it is serviced by municipal water and sewer he would like to put in more campsites. Mr. Cooper distributed a proposed new 147.14.13 and asked if the Board would be agreeable to this and what conditions would they impose. Mr. Cooper further asked if there was any interest in this and, if so, we could avoid litigation. Mr. Irving indicated that he would not be making any comments because it is being litigated. Mr. Sares said he was reluctant to discuss an issue being litigated. A brief discussion ensued. Mr. Cooper then withdrew his request and left the meeting.

Sign Permit Application Fees:

Tom submitted proposed sign permit application fees to the Board for review. Mr. Irving asked the Board to review the information and bring any proposed changes to the next meeting. Mr. Irving advised he will be asking the Board to hold a public hearing on this matter in January.

Wind Turbines:

Mr. Irving distributed a draft ordinance regarding Small Wind Energy Systems (Wind Turbines) for the Boards review and consideration. Mr. Irving requested the Board review and bring any proposed changes to the meeting scheduled for December 11, 2008 for discussion. Mr. Irving requested that thereafter a public hearing on this matter be scheduled. The Board agreed.

Ms. Sell commended Mr. Irving for his efforts in putting together this information since the passing of this new bill. She is pleased with the information that he has brought forward. Mr. Irving explained the model is from the Office of Energy and Planning.

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Committee Reports:

Mr. Drinkhall and Mr. Sares reported there is a Capital Improvement Planning (CIP) Committee meeting scheduled for Monday, November, 17, 2008 at 7:00 p.m. at Town Hall. Mr. Irving reported he would also be in attendance at the meeting.

Resignation of Sean McFeeley:

Mr. Porter read aloud a letter of resignation from Planning Board member, Sean McFeeley. (A copy of the letter is attached hereto). **Ms. Sell made a motion, seconded by Mr. Sares, to appoint John Edgerton. Motion unanimously carried.**

Mr. Porter recommended that alternate Planning Board member, John Edgerton, be sworn in until election until the election in April. Mr. Sares agreed and also suggested appointing another alternate. The Board next unanimously agreed to appoint Mr. Edgerton to the Planning Board. Mr. Porter advised Mr. Edgerton to present to Town Clerk, Rhoda Quint, to be sworn in for this position and Mr. Edgerton agreed.

Mr. Sares next advised that Ray Shakir has expressed interest in being the alternate on the Planning Board. Ms. Sell questioned if we are required to advertise. Mr. Sares again advised he is proposing Ray Shakir as the alternate. Mr. Edgerton seconded the proposal. Ms. Sell questioned if the decision on the alternate had to be made this evening. Mr. Porter stated he would like time to think about the appointment. A discussion ensued as to whether the appointment of the alternate should be made this evening or wait until the next meeting. Mr. Edgerton withdrew his second and Mr. Sares with his motion.

Ms. Sell next pointed out that Mr. McFeeley was the secretary to the Planning Board and we will need to appoint a secretary. Mr. Sares proposes Patricia Sell as the Secretary. Mr. Edgerton seconded and this carried 4-0-1 with Ms. Sell abstaining.

Ms. Sell next spoke to Mr. McFeeley's resignation advising that the resignation is accepted with regret. Ms. Sell stated that Mr. McFeeley was an asset to the community and he will be missed. Ms. Sell next questioned if the Board of Selectmen or Planning Board offers any sort of Certificate of Recognition for service on a Board. She would like to propose he receive some sort of award or recognition in honor of his public service. There was a brief discussion by the Board. Mr. Drinkhall suggested a letter from the Chair of the Planning Board and Mr. Sares suggested writing a letter of thanks. The Board agreed.

Adjourn

Mr. Drinkhall moved, seconded by Mr. **Edgerton Eastman**, to adjourn the meeting. The Motion carried unanimously. Meeting adjourned at 9:30 pm.

Respectfully Submitted,

Karen J. Hallowell, Acting Recording Secretary