

CONWAY PLANNING BOARD

MINUTES

NOVEMBER 15, 2001

A public meeting of the Conway Planning Board was held on Thursday, November 15, 2001 beginning at 7:05 p.m. at the Conway Town Office in Center Conway, NH. Those present were: Chair, Sheila Duane; Selectmen's Representative, Dick O'Brien; Secretary, Conrad Briggs; Brian Glynn; Robert Drinkhall; Martha Tobin; David Robinson; Planning Director, Thomas Irving; and Recording Secretary, Holly Meserve.

**PROPOSED AMENDMENTS**

There being only one person interested in the proposed amendments, Bob Barriault and Mr. Irving reviewed the proposed amendments.

**MASTER PLAN**

Jim Hicks and Darren Mochrie of RKG Associates appeared before the Board. The consultants and the Board discussed housing and the public issue meetings.

**OTHER BUSINESS**

M. Lynn Lyman/Formerly Elvio's Pizzeria (PID 218-99): Mr. Irving submitted a letter from the new tenants. Mr. Irving stated that the requirements from the 1995 approval must be satisfied. Mr. Irving asked if he could issue a certificate of occupancy with the stipulation that the 1995 approval be satisfied or they submit a new site plan review application.

**Mr. Briggs made a motion, seconded by Ms. Tobin, to support the issuance of a certificate of occupancy with the condition that the site plan issues be resolved in 60-days or submit a new application.** Ms. Duane asked for public comment; there was none. **Motion was unanimously carried.**

Meeting adjourned at 8:56 p.m.

Respectfully Submitted,

Holly L. Meserve  
Recording Secretary

MEMORANDUM

TO: Sheila Duane, Chair  
 Conway Planning Board

FROM: Jim Hicks  
 RKG Associates, Inc.

SUBJECT: Future Master Plan Meetings

DATE: November 2, 2001

It was a pleasure meeting with you and other members of the Planning Board on October 18<sup>th</sup>.

As we discussed at that meeting, I would like to meet with the Board in November to discuss future meetings dates, as well as the role the Planning Board will play during the various public meetings that will be conducted during the preparation of the master plan. In addition, I would like to discuss in more detail general planning and development issues with the members of the Board.

Outlined below are some initial thoughts about possible time periods for both public participation meetings and meetings with the Planning Board to discuss draft master plan chapters.

<u>Activity</u>	<u>Possible Time Period</u>
A. Public Issues Meetings: Three (3) meetings total, one each in Conway Village, Center Conway Village and North Conway Village	January and February 2002 <i>Pine Tree School            Kennett High School            John Fuller Elem.</i>
B. Meeting with Planning Board to review two (2) draft chapters	February 2002 <i>1<sup>st</sup> Thurs.</i>
C. Public Vision Forums: Three (3) meetings total, one each in Conway Village, Center Conway Village and North Conway Village	April and May, 2002
D. Three (3) meetings with Planning Board to review various draft chapters	<i>March</i> April, May and June
E. Public Charrette (one day)	June or July
F. Meeting with Planning Board to discuss draft policy development chapter	September
G. Meeting with Planning Board to discuss draft implementation chapter	October/November
H. Review entire draft document with Planning Board and hold public hearing	Date to be determined

I look forward to meeting with you and other Planning Board members in the near future.



November 14, 2001

Dear Ms. Duane,

We have leased from Lynn Lyman the building in North Conway where Elvio's Pizza was. We have talked with Mr. Irving and have read the file on this property. We plan to open our restaurant in mid-December under the approval from 1995 for a 20 seat restaurant. While we are operational we will be applying to the Planning Board for a minor site plan review to increase the number of indoor seats and to add seasonal dining on the patio.

Thank you for your time.

Sincerely,

Kate Willis  
Peter Willis

Cc: Tom Irving